MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD FRIDAY, DECEMBER 12th, 1997 AT 4:00 P.M. IN THE BOARD ROOM.

The President, Eleanor Ratsep, called the meeting to order at 4:00 p.m. Present: Abel, Bensen, Chapman, Dayton, Gray, Greene, Hunting, P. Mercer, N. Mercer, Murray, Ratsep, Scheerer and Twomey. Absent: Brock, Cameron, Furlaud, McGuirk and Ross.

The minutes were approved as read.

The Treasurer's report was approved.

A motion was passed to approve the budget for 1998.

Appeal: $2400 has been received from 33 donors so far this month. 150 appeal letters were sent out this month first class, at a cost of $48 by the Appeal Committee. The letter itself was written by Helen Abel and Eleanor Ratsep. General appeal letters will be sent in July. There will be a joint meeting of the Building Expansion Committee and the Appeal Committee on January 3rd, at 9:30 to discuss aiming for larger donations to support our expanded facilities.

House Committee: Pat Mercer and Susie Dayton met with Beth Gray and David Webb to make plans for repairing and refurbishing the Agnes Day Room which is used for our book sales. A motion was passed to spend not more than $6000 to replace the old carpet, clean the floor, recaulk from the outside where needed and paint the walls with two coats. Exselsior Plumbing will be called to look into putting a separate thermostat in the room.

Tom Twomey reported that the East Hampton Rare Book and Map Society raised $9000 to make a purchase of four very interesting items which will be presented to the library in February. The first one is an old whaling ledger, written in 1840 in Sag Harbor, containing the names of all the whaling ships and names and pay of every sailor. The second one consists of two records of companies which bought and sold whaling ships. The third item is a lawyer's records of shares of a whaling boat, and the fourth is a handwritten letter from Captain Hand of East Hampton.

Nominating: Members of the board whose terms are up in 1998 will be called to see if they wish to continue on. A meeting of the committee will be held before April when all members can be present.

A motion was passed giving Eleanor Ratsep the authority to sign any papers concerning the Dickerman Fund, based on Tom Twomey's recommendations.

A motion was passed to buy wreaths for the library windows.

A motion was passed to omit the February meeting.
The 350th Anniversary of the Village of East Hampton will have a start at Guild Hall on January 4th with Bruce Collins announcing plans for the year-long celebration. Half of the $250,000 budgeted for the different events has already been raised. Pat Mercer has volunteered to chair the Float Committee for the library.

The meeting was adjourned at 5:45 p.m.

Barbara H. Scheerer, Secretary
MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
EAST HAMPTON LIBRARY HELD FRIDAY, MARCH 20, 1998, AT 4:00 P.M.
AT THE LIBRARY

The president, Eleanor Ratsep, called the meeting to order at
4:00 p.m. Present: Abel, Cameron, Chapman, Dayton, Gray, Hunting,
McGuirk, N. Mercer, P. Mercer, Ratsep, Scheerer and Twomey. Absent:
Bensen, Brock, Furlaud, Greene, Murray and Ross.

There was a moment of silence in memory of the late Alexander
Jackson, a former assistant treasurer of the library.

The minutes were accepted as read.

The treasurer's report was approved.

$1,860.00 of books were sold over the winter, thanks to Sheila
Dunlop, our staff member, who organized the books and took some
of the collectibles to Horiwitz's Antique Book store who bought
them from us.

A motion was passed to approve an expenditure of $50,000 from the
unrestricted fund, to reduce the building loan.

A motion was passed to congratulate Kate Cameron and Ann Chapmen
on the report on the final figures on the Library Centennial Gala
held last August which made a profit of $167,253.00

The 350th Celebration Committee wants the library to have an open
house on April 29th.

The director, Beth Gray, informed the board that the executive
committee had approved the spending of $600.00 to purchase two
reclining chairs, that were on a two for one sale at Hildreth's
Department Store in Southampton, for the board room.

Arleen West has been hired as our new computer manager.

A motion was passed to rent a water cooler for the staff for $14
a month.

A motion was made to amend the book budget by an increase of $5000,
in order to upgrade the reference Collection.

COMMITTEE REPORTS:

Children's Room: There has been increased activity in the Child-
ren's Room, including a parenting program for new parents and a
program of folk dancing for preschoolers. Jeanne Voorhees describes
these activities in her charming brochures for the children and
their parents.

It was announced that the Rare Book and Map Society would present
four documents acquired at auction for around $10,000 to the
library on April 25th.

House: The Agnes Day Room is being refurbished.
Long Range Planning: The next meeting will be held on May 9th at 9:00 a.m. at the library.

A motion was passed to put Mary Jane Brock and Janet Ross on the Advisory Board. Anne Cannon is also a member of that board.

Nominating: The nominating committee is meeting tomorrow, March 21st, at 9:00 a.m.

The next meeting will be held on Friday, April 17th, at 4:00 p.m.

The meeting was adjourned at 5:40 p.m.

Barbara H. Scheerer, Secretary
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD MAY 1, 1998 AT 4:00 P.M. IN THE BOARD ROOM

The President, Eleanor Ratsep, called the meeting to order at 4:00 p.m. Present: Abel, Bensen, Chapman, Dayton, Furlaud, Gray, Greene, Hunting, McGuirk, N. Mercer, P. Mercer, Ratsep, Scheerer and Twomey. Absent: Brock, Cameron, Murray and Ross.

There were no minutes from the last meeting, scheduled for April 17th because of the lack of a quorum.

The minutes of the March 20th meeting were approved.

A motion was passed to accept the Long Island Collection and Electronic Image Policy.

A motion was passed to reverse the motion at the March 20th meeting to put Mary Jane Brock and Janet Ross on the Advisory Board. They will remain on the Board of Managers.

Tom Twomey reported that the Rare Book and Map Society presented the library on April 29th with four historical documents purchased at auction for about $10,000.00 and described in the December 1997 minutes on April 25th, 1998.

Ann Chapman and Pat Mercer were thanked for organizing the Open House as part of the 350th Celebration which was held on Wednesday, April 29th at the library.

Isabel Furlaud has donated a bench for the courtyard in honor of her husband's birthday.

A motion was passed to incorporate this resolution of Respect for Alexander Jackson, written by Ann Chapman, and presented at the April 17th meeting into the minutes of the May 1st meeting.

"We, the Board of Managers of the East Hampton Library, wish to express our sorrow over the death of Alexander Jackson on March 5, 1998.

Sandy, as he was called by one and all, joined the Board in 1993. Even before that time he had recognized the need for bringing the library up to date in the computer field and was instrumental in providing funds to accomplish that purpose.

Sandy's concern for the present was evident in his work on the Finance Committee, the Pension Committee and his becoming Assistant Treasurer as well as serving on the Executive Committee. Sandy's concern for the future of the library was evident in his readiness to join the Capital Campaign Committee to bring to a successful conclusion the expansion and renovation of the building. He was a member of the Long-Range Planning Committee and was vitally interested in the library's physical plant and its services in the forefront of modern technology.

He will be sorely missed by the staff members and Board members alike. Therefore, be it resolved that this testimonial be entered in the minutes of the May 1, 1998 meeting of the Board of Managers."
May 1, 1998  (cont.)

The next meeting will be held on May 15th, 1998 at 4:00 p.m.
The meeting was adjourned at 5:25 p.m.
Respectfully submitted,

Barbara H. Scheerer, Secretary
MINUTES OF THE REGULAR MEETING OF THE EAST HAMPTON LIBRARY HELD
FRIDAY, JUNE 19, 1998 AT 4:00 P.M. IN THE BOARD ROOM

Tom Twomey, the president, called the meeting to order at 4:00
p.m. Present: Abel, Brock, Cameron, Chapman, Dayton, Epstein,
Furlaud, Gray, Greene, Hadjipopov, Hunting, McGuirk, P. Mercer,
Randolph, Ratsep, Scheerer, Snyder and Twomey. Absent: Bensen,
N. Mercer, Murray and Ross. John Walden, our reference librarian,
was also present.

The members of the board introduced themselves to the new members
who were attending their first library board meeting.

Tom Twomey announced that he had received a good response from
letters that he had sent to all the members asking for ideas and
also asking them to let Beth Gray know whether they were going to
attend the meeting.

He also announced that Andrew Gretz was donating another $50,000
to the Capital Campaign and would like to name a small reading
room. Also, the Dickerman Trust Fund case is being presented to
the deciding judge very soon which may give the library $100,000
if it is decided in our favor.

The minutes were accepted as read.

The treasurer's report was approved.

A motion was passed to approve Donald Hunting's recommendation that
we write off the depreciation of the new addition over a period of
eighty years.

A motion was passed to authorize Beth Gray, the director, to
acquire a credit card for the library at her discretion.

Donald Hunting, Tom Twomey and Henrika Hadjipopov have been working
on searching for software which will enable us to put the library
finances on-line hopefully by January.

The director introduced John Walden, our reference librarian who
joined the library staff in August. He described the "Virtual
Reference Collection", a Cooperative Project of the Public Libra-
ries in Suffolk County, to the board. It is an on-line data base
which the library can use and also our patrons can use from their
homes if we subscribe to it. It will save us shelf space and be
a great addition to our library services. A motion was passed
to approve the contract of service with this collection at a cost
of $3000.

Long Range Planning: All members have been asked to go through
the lists of possible donors for familiar names or contacts. The
red book has 1500 names which need to be approached. A special
list of people who have already contributed generously will be
printed out so as they are not approached again too soon.
A sample appeal brochure was passed around and members have been asked for suggestions on appealing to the public.

The new appeal name is "The East Hampton Library Society" which is a merging of the Appeal Committee and the Capital Campaign Committee.

A suggestion was made by Isabel Furlaud to get more young people involved in the Children's Room.

The committees will be decided upon at the July meeting. Those who are not officers should pick a committee they would like to be on or chair and call Tom Twomey.

A request was granted to the Garden Club of East Hampton to allow participants in their flower show on July 17th to park in our parking lot from 8:00 a.m. to 9:30 a.m. and again at 6:00 p.m.

A resolution was passed honoring Eleanor O. Ratsep, our past President, and Tom Twomey presented her with a handsome framed document describing her many contributions and achievements from 1991 to 1997 as president of the library during the building of the new addition.

The next meeting will be held on Friday, July 17th at 4:00 p.m.

The meeting was adjourned at 6:00 p.m.

Barbara H. Scheerer, Recording Secretary
The president, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Brock, Cameron, Chapman, Dayton, Furlaud, Gray, Greene, Hadjipopov, Hunting, N. Mercer, Murray, Ratsep, Randolph, Ross, Scheerer, Snyder and Twomey. Absent: Abel, Bensen, Epstein, McGuirk and P. Mercer. Arlene West, our new computer manager was also present.

The president opened the meeting with three announcements: Randolph Gretz is donating half of the wedding gift money, amounting to just under $5000, which he and his new wife received, to the library. He has also pledged $50,000 which we will receive the third week in January. The second announcement was a $10,000 gift from our board member, Janet Ross to the House Committee. The third was notice of $10,000 received from the Moore Foundation for computers. Mr. Cross will be thanked and a memorial for Alexander Jackson is being planned.

The minutes were accepted as read.

Arlene West, explained our present computer set-up to the board and requested a new file server and two new computers to handle the increased usage of our computers. A motion was passed to authorize the expenditure of $10,000 to purchase these items at her recommendation.

Beth Gray, the director will be attending the New York State Library Association meeting in Rochester at a cost of $800.

There will be a SCLS Trustee and Personnel meeting in Bellport on October 17 or 24.

The treasurer's report was approved.

Don Hunting, Henrika Hadjipopov and Elizabeth Sarfati have been meeting to organize a new system for financial bookkeeping and budget reports. This will be implemented in January.

The warrantee on the elevator ran out and a motion was passed to arrange for a maintenance contract with Otis for just under $2500 for one year.

The insurance committee will investigate the cost of doing a video inventory of the library.

A motion was passed to approve the committee assignments.

The chairs of the committees should come up with budget requests by November.

Grounds: Kate Cameron, assisted by Callista Washburn, will plant an area near Helen Rattray's house to screen the parking lot from her view in the fall after checking with the Design Review Board. Congratulations were given to Ann Chapman for her seven years of chairing the grounds committee.
Cultural Events: Isobel Furlaud has contacted people outside the board for poetry and play readings; Dina and Ted Hartley have given us tapes of Academy Award movies and there are plans for a winter solstice party around Christmas time.

Appeal: Carolyn Snyder showed the board the appeal letters which will be mailed to 1700 donors; with a different letter to each category of contributors. A resolution was made by Norman Mercer: "BE IT RESOLVED, that the Chair of the East Hampton Library Society, in consultation and with approval of the President and the Treasurer, is hereby authorized to engage the services of a printer, graphic designer, and fund-raising specialist to implement the 1998 fund-raising plan with a goal of raising $90,000 net for the library by the end of this year." A motion was passed to approve his resolution.

A motion was passed to have the library purchase one membership, costing $350 for the 350th Celebration of East Hampton.

We have been asked for the use of the library grounds on October 10, the day of the parade, for serving food to those attending the celebration. The house committee will look into this.

A motion was passed to close the library on October 10.

The next meeting will be held on Friday, August 21.

The meeting was adjourned at 6:00 p.m.

Barbara H. Scheerer, Secretary
MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD FRIDAY, AUGUST 21, 1998 AT 4:00 P.M. AT THE LIBRARY

The president, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Abel, Cameron, Chapman, Dayton, Epstein, Furlaud, Gray, Greene, Hadjipopov, Hunting, McGuirk, N. Mercer, P. Mercer, Murray, Ratsep, Ross, Scheerer, Snyder and Twomey. Absent: Bensen, Brock and Randolph.

There were two announcements: The East Hampton Rare Book and Map Society is presenting the library with the John Speed Map of New England and New York, one of the earliest maps of the northeast. It has been beautifully framed and there will be a reception at the library on September 19th, at 5:30 for the presentation, where the members of the society can be thanked for their very generous donation.

The second announcement was the resignation of Doris Bensen, due to ill health. She was praised at the meeting for her hard work and valuable business experience.

The minutes of the July meeting were approved as corrected.

Children's Room: Connie Greene and Jeanne Voorhees reported that 228 children signed up for the Summer Reading Program and 115 completed it. There was a party at St. Luke's for the children on August 20th with a magician.

Marge Hohl, who has assisted in the Children's Room since 1963 during summers, has indexed all the 1500 named bricks, with the help of the staff. It was a three month project, resulting in a large map of every name which will be downloaded into the main computer so that patrons can find out exactly where their bricks are located.

The SCLS trustee meeting will be on October 17th.

The treasurer's report was approved.

Questionnaires were passed out to committee chairmen to fill out and return at the next meeting, concerning projected budgets and goals for the different committees.

Finance: Henry Murray hopes to complete installing a software program to handle the library's budget and accounting records by December 1st and will meet with the chairmen of the committees with their proposed budgets.

Cultural Events: Isabel Furlaud has organized five sub-committees for events to take place at the library in the next year. There might also be a movie to be shown at Guild Hall.

Library Society: Board members were asked to go through the list of 1000 people who have not been contacted by any board member to see if they might know them. The appeal letters and brochures will be ready by Thursday.
350th Celebration: Pat Mercer, with the help of the staff has selected seven book titles concerning East Hampton history which will be made into giant-sized displays for our float. A video will be made of the parade which will be on sale, with the benefits going to the library.

Building Committee: A motion was passed to spend $3000 to replace the old door going to the terrace from the Hedges Room with a new heavy door and the necessary hardware. It will match the other door.

The board approved the use of our grounds on October 10th, the day of the parade, for groups serving food. Kate Cameron will find out from Jim Fields, the food coordinator, the names of the groups.

Technology: Susie Dayton reported that $8000 of the $10,000 which we received from the Moore Foundation was used for the new computers and equipment.

The next meeting will be held on Friday, September 18th, at 4:00 pm. The meeting was adjourned at 5:45 p.m.

Barbara H. Scheerer, Secretary
The president, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Abel, Cameron, Chapman, Dayton, Epstein, Furlaud, Gray, Greene, Hadjipopov, Hunting, N. Mercer, P. Mercer, Randolph, Ratsep, Ross, Scheerer, Snyder and Twomey. Absent: Brock, Greene, McGuirk and Murray.

There were three announcements: 1. We have received $100,000 from the Dickerman Trust, 2. Barbara Goldsmith sent a check for $5000 for conservation and 3. Randy Gretz will give us $7000, eventually $10,000 for income for books.

Don Hunting reported that our bank loan balance is $53,000. This will be repaid and the $50,000 advance from the Unrestricted Fund. A motion was passed to authorize the treasurer to open an account at the Bridgehampton National Bank to handle Mastercard and Visa cards.

The minutes were approved as corrected.

Long Island Committee: Dorothy King wants to be relieved of her duties as Assistant Director of the library and Librarian of the Long Island Collection. She will still be at the library part-time and will implement special projects. Diana Dayton will take over her job as Librarian of the Long Island Collection. Diana will be on vacation from October 20th to the 24th and would like the Long Island Room closed during that time. A new computer is needed for the Long Island Room. $2000 from the Moore Foundation will pay for it.

A motion was passed to accept Dorothy King's resignation as Assistant Director of the library.

A motion was passed to appoint John Walden as Assistant Director of the Library with an increase of $2000 in salary, effective October 1. A motion was also passed to appoint Diana Dayton Librarian of the Long Island Collection with an increase of $2000 in salary, effective October 1.

The date of the SCLS Trustee meeting at Belleport has been changed to Saturday, November 14th.

The Director, Beth Gray and Stuart Epstein will be sending quarterly newsletters to Library Society Members.

Library Society: $26,000 has been received as of today from 84 members. The mailing cost us $11,882.34.

The Architectural League will be visiting the library on October 17th.

Grounds: Kate Cameron was authorized to proceed with moving some bushes and relocating the dumpster.
350th Celebration: Pat Mercer reported that there are 24 people involved in the makings of the Library Float, with Larry Randolph doing the construction drawings and Frank Bologna in charge of the artwork. A motion was passed to increase the budget for this endeavor to $2500.

The next meeting will be held on Friday, October 16th, at 4:00 p.m.

The meeting was adjourned at 6:00 p.m.

Barbara H. Scheerer, Secretary
MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
EAST HAMPTON LIBRARY HELD FRIDAY, OCTOBER 16, 1998, AT 4:00 P.M.
AT THE LIBRARY

The president, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Abel, Brock, Chapman, Dayton, Gray, Greene, Hadji-popov, Hunting, McGuirk, P. Mercer, Randolph, Ratsep, Scheerer, Snyder and Twomey. Diana Dayton, newly appointed as our Librarian for the Long Island Collection was also present. Absent: Cameron, Epstein, Furlaud, N. Mercer, Murray and Ross.

Pat Mercer and her crew of twenty four people received great praise from the board for the Library Float for the 350th Celebration Parade on October 10th. A list of all those who participated will be attached to these minutes to go in the minute book.

Frank Borth, an illustrator who designed the town seal and also the 350th Anniversary Seal, has designed a seal for the library. Stuart Epstein and Beth Gray will work with him to perhaps change some of the wording.

The minutes from the last meeting were accepted as corrected.

Diana Dayton reported that she has been very busy transferring the Long Island Collection card catalogue to the computer and gave us a demonstration on the computer showing us how much easier it will be for our patrons to search for information. Several of our valuable research books need rebinding.

Director's report: Beth Gray announced that all the Suffolk library budgets passed this year. She will be away from October 21 to November 2nd. Committee chairman should arrange a meeting with her to discuss their budgets.

The treasurer's report was approved. The building loan from Bridgehampton National Bank has been repaid.

Computerization: Henrika Hadjipopov reported having a problem with the hardware when using Quickbooks. She would like a data entry person.

Library Society: We have received around $78,002 so far which includes $9000 worth of stock from Sally Edwards. The expenses are $13,800.88. There are 244 Society members as of now. Carolyn Snyder, Helen Abel and Stuart Epstein were all thanked for their hard work in producing and getting out the appeal letters. The Library Society membership cards are here and Arleen West will be doing the thank-you letters, and including the cards with them.

A motion was passed to save the Library Float. We will raise $1500 so that we can keep the undercarriage lent to us by John Dayton and buy him a new flatbed. The float will need to be stored somewhere under cover.
Henrika Hadjipopov thanked Ann Chapman for the refreshments which she provided for the Map Society party on September 19th. The library has sent a contribution to St. Luke's Church where the Children's Party was held in August.

Cultural Events: Isabel Furlaud has arranged with Edward Hoagland for a book signing sometime in July. He has written his memoirs, which have been edited by Edward Chase.

The staff will be holding their annual Halloween Party for library patrons on Saturday, October 31st, with refreshments and entertainment.

The next meeting will be held on Friday, November 20th at 4:00 pm. The meeting was adjourned at 6:00 p.m.

Barbara H. Scheerer, Secretary
Title- HISTORY COMES ALIVE AT THE EAST HAMPTON LIBRARY

Description- Giant books that “come alive” when characters pop out of spines and tops of books

<table>
<thead>
<tr>
<th>Book Titles</th>
<th>Book Character</th>
<th>Float Actor</th>
<th>Association with Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tales of the High Hills</td>
<td>Book cover artist in 1975, Francisco Bologna</td>
<td>Book cover artist in 1998, Francisco Bologna</td>
<td>Long Island Collection</td>
</tr>
<tr>
<td>Legends of the Montauk Indians</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clinton Academy Copy Book</td>
<td>Academy student 1804</td>
<td>Thomas Randolph</td>
<td>Gift of Rare Map &amp; Book Society</td>
</tr>
<tr>
<td>Navigation and International Trade</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>By David Tuthill</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>“Whale off!”</td>
<td>Whaling captain</td>
<td>Sheila Dunlop</td>
<td>Jeanette Edwards</td>
</tr>
<tr>
<td>The Story of American Shore Whaling</td>
<td></td>
<td></td>
<td>Rattray Memorial Wing</td>
</tr>
<tr>
<td>By Edwards and Rattray</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History of East Hampton N.Y. By H. P. Hedges</td>
<td>None</td>
<td>None</td>
<td>Hedges Room</td>
</tr>
<tr>
<td>Captain Kidd and His Skeleton Island</td>
<td>Captain Kidd</td>
<td>John Walden</td>
<td>General circulation</td>
</tr>
<tr>
<td>By Harold T. Wilkins</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mutiny on the Amistad</td>
<td>None</td>
<td>None</td>
<td>General circulation</td>
</tr>
<tr>
<td>By Jones</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Squire of East Hampton</td>
<td>Evan Frankel</td>
<td>Martha Young</td>
<td>Evan M. Frankel Wing</td>
</tr>
<tr>
<td>The Life of Evan M. Frankel</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>By Appel</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thomas Moran</td>
<td>Thomas Moran</td>
<td>Elizabeth Sarfati</td>
<td>Thomas Moran Biographical Art Collection</td>
</tr>
<tr>
<td>National Gallery of Art</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journals of Frances S. Huntting 1855-1885</td>
<td>Aunt Fanny</td>
<td>Diana Dayton</td>
<td>Long Island Collection</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All Volunteer Talent Pool

Chair- Pat Mercer
Creative Consultants- Elizabeth Sarfati and Sheila Dunlop
Research Consultants- Dorothy King, Diana Dayton and Beth Gray
Design Architect- Lawrence Randolph
General Contractors- Douglas Bennett, Douglas Mercer
Carpenters- General Contractors, Anthony Gerard and Jeffrey Hoagland
Painters- Paulette & Sandy Balsam, Donald Hunting, Douglas Mercer, Elizabeth and Claude Sarfati
Artists- Francisco Bologna and Lawrence Randolph
Float Characters- As above, Library staff plus Thomas Randolph and Martha Young
Bookmobile Driver- Douglas Mercer

Suppliers of Materials for the Float
Farm Wagon (8'X20')- Jonathan and Suzy Dayton
Building Materials- Riverhead Lumber (Russell Goodale)
Paint, etc.- Golden Eagle Hardware (Kenny Wessberg)
Book Titles- Sign Language (Jack Kehoe and Mike Rana installers)

October 10, 1998
MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD ON FRIDAY, NOVEMBER 20, 1998 at 4:00 P.M. AT THE LIBRARY

The president, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Abel, Cameron, Chapmen, Dayton, Gray, Greene, Hadjipopov, Hunting, McGuirk, N. Mercer, P. Mercer, Murray, Randolph, Ratsep, Scheerer, Snyder and Twomey. Absent: Brock, Epstein, Furlaud and Ross. John Walden, The assistant director, was also present.

Samples of planned giving sheets were handed out to the board that could be used for transferring stocks or bonds as gifts to the library.

The minutes were accepted as corrected.

Beth Gray, the director, reminded the board members of the annual SCLS meeting on December 2nd at 8:00 p.m. in Bellport. There was also a brochure on tours of the SCLS facility for those who might be interested.

The staff is holding their annual Christmas luncheon on December 17th from 12-2 pm. Board members have been invited.

John Walden described the internet work shops which he and Arleen West, our computer manager, have been holding for patrons interested in buying computers. There are two classes; one in the morning and one at 5:45 p.m. (for those who work) with 14 people in each class. The classes are held in the back of the new wing in a space which is handicap accessible. Arleen has been teaching computer skills all summer.

The treasurer's report was accepted.

A resolution was passed to form a committee to look into the possibilities and cost of expanding our library services to other school districts.

The Library Society now has 324 members and $91,522 has been received from the 1700 appeal letters which were sent out. There will be another mailing of 1200-1500 letters with the total cost amounting to $18,000. The committee will design an appeal letter with a listing of all the donors.

The finance committee will be meeting on December 3rd at 4:00 pm to discuss goals and financial matters. Henrika Hadjipopov is working on the computerization of the bookkeeping. A motion was passed to have Elizabeth take a one day course in Quick Books at a cost of $150.

Larry Randolph met with David Webb about the need for certain repairs. A motion was passed to spend $8,900 on animal proofing and waterproofing the two chimneys and flues in the Reading Room. A motion was also passed to authorize the expenditure of $27,900 to replace tiles above the Media Room and part of the roof surface over the staff workroom. We will have David Webb meet with the
contractor to make sure there is protection around the scaffolding from falling tiles and debris. A motion was approved for the installation of four small recessed lights in the dark alcoves by the front desk and the book shelves, at a cost of $2,250.

A motion was made to authorize the spending of money to have Stern's office design a suitable enclosure for the trash.

Long Island Room: Invitations were sent out to members of the Library Society to a private reception at the library on December 5th at 5:00 pm where members of the History Project, Inc. will give a first presentation of 100 oral history interviews to the Long Island Pennypacker Collection.

Ann Chapman reported that Helen Wetterau, who wrote "Shinnecock Hills Long Ago" and "Good Ground Remembered" has given stock worth $2300 to the Long Island Collection.

A motion was passed to approve the SCLS budget.

The next meeting will be on December 18th at 4:00 p.m.

The meeting was adjourned at 6:15 p.m.

Barbara H. Scheerer, Secretary
MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
EAST HAMPTON LIBRARY HELD FRIDAY, DECEMBER 18, 1998 at 4:00
P.M. AT THE LIBRARY

The president, Tom Twomey, called the meeting to order at 4:00
p.m. Present: Abel, Dayton, Furlaud, Gray, Greene, Hadjipopov,
Hunting, McGuirk, N. Mercer, P. Mercer, Ratsep, Scheerer, Snyder
and Twomey. Absent: Brock, Cameron, Chapman, Epstein, Randolph
and Ross. Jeanne Voorhees, the assistant in the Children's
room was also present.

The minutes were accepted as corrected.

The History Project party was very successful, about 140 people
attended and congratulations go to Ann Chapman and Henrika Hadji-
popov as hostesses.

There will be no meeting in January.

Jeanne Voorhees reported that the Children's Room held two programs
during Christmas. The first one was a Hanukkah Party, run by
Susan Kouffman, and the second was a Christmas Gathering with
songs and stories, organized by Jeanne and Jane Reutershan and
assisted by Lisa Houston and her son Chris, who accompanied the
songs with his guitar. Book marks were made for a party held
in the Senior Citizen's Center for a Kwanzaa Program, run by Audrey
Gaines. Jeanne also displayed a beautiful quilt which she had
designed, showing the covers and titles of children's books and
a centerpiece depicting the library. This was a three year pro-
ject in which she had assistance from quilting friends; Susan
Whitney, Mimi Mahmouzian, Carol Honorowski, Kathy Graham, Dianne
Walsh, Hilda Talmadge, Patty Sales, Anne O'Neill, Peggy Mott,
Deanna Tikkanen, Florrie Germano, Bunny and Pat Coxe, Gillian Ames
and Judy Hren. The quilt will be displayed in the Bank of New
York for four or five months and then raffled off. A committee
was formed to sell raffle tickets. Those on the committee are
Helen Abel, Stuart Epstein, Susie Dayton, Connie Greene and Carolyn
Snyder.

Stern's office will design a suitable garbage enclosure for $450.

The library will not be charging for cards for out-of-district
residents to borrow books after December 31, 1999 under the new
regulations adopted by the State Board of Regents earlier this
month.

Jerry Nichols, the director at SCLS, will be coming out on Feb-
uary 4th or 5th to discuss a plan for the library to provide
full service for a larger area and yet be fair to our East Hampton
patrons. He will meet with the Study Committee from the library
board that was formed in November to consider the expansion of
our services; Tom Twomey, Henry Murray, John McGuirk, Stuart
Epstein and Henrika Hadjipopov, and also other members of the
community.
The Library Society has sent out a fourth mailing to those who didn't respond the first time. So far, 70 people have sent in donations. We have received a total of $107,882.25. Congratulations were given to Helen Abel and Carolyn Snyder.

The treasurer's report was accepted.

We received the auditor's report for 1997. We also received a check from the Fredric Bensens for the repair of the split rail fence at the parking lot for $2,618. A motion was passed to accept the check.

We are ordering new checks and a decision was made to stay with the Bank of New York but still keep an account at the Bridgehampton National Bank.

Tom Twomey and Don Hunting will look into the problem of our neighbor, Mr. Elliot, whose archway is on our property.

Ann Chapman reported that the xerox machine in the Long Island Room is broken. A motion was passed to ratify a decision to lease a new machine, with a fax, for 36 months at a cost of $277.78 monthly.

A resolution was passed to approve the recommendation to increase the desk staff by one at a salary of $18,200.

A motion was passed to adopt the budget for 1999.

A motion was passed to give each member of our staff, who had to work under very difficult conditions during the construction of the new addition, a Christmas bonus this year. Beth Gray, Norman Mercer and John McGuirk will decide on the amount.

The Thanksgiving Book Sale netted around $3,000.

The meeting was adjourned at 5:45 p.m.

The next meeting will be held on February 19th at 4:00 p.m.

Barbara H. Scheerer, Secretary