

2009, JANUARY 16, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Collins, Davison, Dayton, Fabiszak, Ferrin, Hunting, Kelleher, Livera, Niggles, Parker, Rogers, Scheerer, Soriano and Twomey. Absent: Cary, Chapman, Cromack, Epstein, Furlaud, Hitchcock, Johnson, Kennedy, Lebwith, and Ross.

Director's report: Arleen West has made a number of updates to our website including a new search box called "Encore" which she demonstrated to the board. Suffolk Wave downloadable media is now available for iPods. Your library card can be used to download material to your iPod and then to your computer. A Mac program is also available for viewing the material. A new website design is being worked on.

We have had to institute a hiring freeze but need to replace a desk person for a 12 hour position. We have had 20 applicants , so far. There has been a large increase in library usage with 72 new library cards issued which will have an impact on our services and perhaps the vote.

SCLS which provides digitizing for the Long Island Room will have a 10% decrease in state funding this year. Dennis will make a trip to Albany on March 10th and maybe meet with Fred Thiele.

Library collection: 179 horticultural books have been purchased with the money from Kate Cameron's legacy. The list of valuable and unusual books was compiled by Isabel Furlaud and Janet Ross and a letter about this purchase will be written to The East Hampton Garden Club to include in their newsletter and inviting their members to visit the library to view the books.

The parking lot has been very icy and salt and sand will be used to help the situation.

The November minutes were accepted with the corrections of some typos. There was no meeting in December.

Treasurer's report for November:

Income through November 2008-----	\$2,031,280
Expenses through November 2008-----	\$1,467,716
Operating Surplus-----	\$563,1564
Minus bequest-----	\$20,250
Minus Ross Endowment Gift-----	\$500,000
Net Operating -----	\$43,314
No change from last month on Capital Expenditures	

Warrant for November, 2008-----\$105,637.58

Treasurer's report for December:

Total Revenue-----\$2,118,684

Total Expenses-----\$1,599,997

Surplus-----\$518,687

Minus \$20,000 bequest and \$500,000 from the J and AR Ross Foundation

Net Operating deficit for the year-----\$-1,313

Warrant for December-----\$135,646.12

A motion was passed to accept the treasurer's report for November, 2008 and December, 2008 and the Warrants for those months.

Business Committee and the Executive Committee met at a Special meeting in December as the regular meeting was cancelled because of a snowstorm. They worked on an austerity budget for 2009 with no increasing money for programs, a cut in the number of employees from 23 to 21, and the 3.2% increase which had been planned for the staff will have to be deferred until the first quarter. A motion was passed to accept the deferment. The committee will meet regularly to adjust the budget for 2009 which was passed unanimously. Sheila Rogers and Gail Parker have been added to the business committee.

Long Island Room: The Committee can spend money which has been set aside for digitalizing The Collection.

Building: Bruce Collins reported that roof tiles have been replaced and the ballasts that were not working properly have been repaired.

Library Society: Sheila Rogers reported that we are \$27,355 ahead of last year with a final total of \$324,642. Forms for on-line donations have been put on our website to make it easier for donors to contribute.

Calendars: Arleen, Doreen and Dennis will meet in February to start working on next year's design.

The board went into executive session at 5:02 p.m, to discuss personnel issues and adjudicatory proceeding before the ZBA, and returned at 5:30 p.m. when the meeting was promptly adjourned.

The next meeting will be held on March 20th at 4:00 p.m.

Barbara H. Scheerer, Secretary

2009, FEBRUARY 20, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Cary, Cromack, Davison, Dayton, Epstein, Fabiszak, Hitchcock, Lebwith, Livera, Niggles, Parker, Scheerer, Soriano and Twomey. Absent: Chapman, Collins, Ferrin, Furlaud, Hunting, Johnson, Kelleher, Kennedy, Rogers and Ross.

The minutes were accepted as read.

Treasurer's report:

Income through January 2009.....	\$681,152
Expenses through January 2009.....	\$125,560
Operating Surplus.....	\$555,592
Warrant for January.....	\$127,475.35

A motion was passed to accept the treasurer's report dating from January 1st, 2009.

A motion was passed to accept the warrant dating from January 1st, 2009.

Business Committee: Charles Soriano presented the Investment Policy to the board and it will be voted upon next month.

The budget for 2010 was presented to the board with the following resolution: Be it resolved that the Board of Managers hereby approves the attached budget for the calendar year 2010 and the director is authorized to contact the 3 School Districts to request for their assistance in a Special Meeting on April 18, 2009, for the public to vote on the tax increase included in this budget.

Director's report: Dennis has completed our 2008 New York State Annual Report for Libraries which has to be submitted by March 1st and a motion was passed to accept it for filing with New York State.

The staff is very busy now as 116 new cards have been issued to year round residents and salaries will be re-evaluated as a result of this increase in our patrons.

One of our backflow prevention valves was damaged and has been replaced with a new one that includes a filter and better insulation for the housing unit.

Chelsea Wassmer has been hired as a part-time Circulation Clerk.

Library Legislation Day is on March 10 and a form was handed to board members to fill out if they would like to make the trip to Albany with Dennis to meet with legislators to promote libraries.

Fred Thiele would like to use space in our library again this year.

Library Society: Last year at this time we had 48 members and this year we have 82 as of February 19th. We received \$15,020 last year and this year we have \$17,528 in donations. The committee has started working on Author's Night contacting authors and hosts for the dinners. Larger dinner parties are being encouraged.

Special Events: Howard Lebwith announced that there will be a Poetry Contest in April and the Senior Citizen Center was very grateful for the donated books from our library.

A motion was passed at 4:45 p.m. to adjourn to executive session to discuss personnel Issues and adjudicatory proceeding before the ZBA.

A motion was passed at 5:18 to return to the regular meeting and adjourn.

The next meeting will be held on March 20th at 4:00 p.m.

Barbara H. Scheerer, Secretary

2009, MARCH 20, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board , Tom Twomey, called the meeting to order at 4:00 p.m. Present: Collins, Davison (who rose from her sick bed to attend) Dayton, Fabiszak, Hitchcock, Hunting, Kelleher, Lebwith, Livera, Niggles, Parker, Scheerer, Soriano and Twomey. Absent: Carey, Chapman, Cromack, Epstein, Ferrin, Furlaud, Johnson, Kennedy, Rogers and Ross. A staff member, Grace Price was also present.

A motion was passed to accept the minutes with one correction; the figures about Society members should read “at this time last year we had 48 members and this year we have 82 as of February 19th”.

Building and Grounds: Bruce Collins asked for a motion to approve paying the bill of \$3,874.40 from William W. Esseks. The motion was passed. Slates will have to be replaced on the roof over the doorway leading into the courtyard. Heavy snow collected there during the winter and water leaked into the reference room.

Childrens’ Room: Grace Price announced that there will be a childrens party; El dia de los ninos/El dia de los libros (Childrens’ Day/Book Day) on April 20th for 3,4, and 5 year olds from 5:30 to 6:30 p.m. Jim Turner, who is donating his time, will sing songs, there will be craft projects, cookies and coloring books will be given out and Spanish, English and bilingual brochures for the parents. This is a national program to promote library information and services to all children and a list of appropriate books in has been provided by ALA to order in case we don’t have them.

Director’s report: The cesspool in the back was drained and needs repairing. Due to the cutting of funds to SCLS they are no longer delivering books to us and it will cost us \$400 to have the books mailed. Two million has been cut from library funding by Governor Patterson in the state budget. The adult books are being shifted around and will have book ends to make it easier to pull out books. Student volunteers doing community service are helping with the book moving. The “Battle of the Books” is continuing again this year with 7 members from our area reading 3 books. They are now an advanced team and will compete against 15 other teams .

Treasurer’s report: Sara’s report is as follows:

Income through January 2009.....	\$681,152
Expenses through January 2009.....	\$123,560
Operating surplus.....	\$555,592
Warrant for January.....	\$127,475.35

A motion was passed to accept the treasurer’s report and the Warrant.

A motion was passed to accept the Investment Policy as written. It will be sent to Baxter to review and adjust in the future if needed. Figures will be ready by our Annual Meeting in May.

Library Society: We have 91 members as of now and have received \$18,838 in donations which is ahead of last year. Authors' Night will be held on August 8th and we have 20 authors so far and 90 have been written letters asking them to participate. We have 10 dinners so far and are looking for 25 hosts. LTV and WLIU will cover it and authors will bring their books to sign.

Special Events: Howard Lebwith announced that the Poetry Contest will be held on April 24th at the library. The cut-off date will be April 10th. Dan Moran will be the judge again.

A motion was passed to go into executive session at 5:00 p.m.

A motion was passed to return to the regular business meeting and the board was reminded about the library budget vote coming up on April 18th from 10:00 a.m. to 5:00 p.m. at the library.

The next meeting will held on April 17th at 4:00 p.m.

The meeting was adjourned at 5:29 p.m.

Barbara H. Scheerer, Secretary

2009, APRIL 17, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00.m. Present: Collins, Cromack, Davison, Dayton, Epstein, Fabiszak, Hunting, Johnson, Lebwith, Livera, Niggles, Parker, Rogers, Scheerer and Twomey. Absent: Cary, Chapman, Ferrin, Furlaud, Hitchcock, Kelleher, Kennedy, Ross and Soriano. Ann Chapman, Janet Ross and Christine Kennedy were on conference call. Three staff members from the Children’s Room were also present; Lisa Huston, Grace Price and Betsy Ruth.

The meeting began with a budget hearing on the proposed budget for 2010. Dennis made a presentation showing the 2010 budget compared to the 2009 one and answered questions from members of the community who were present. He also stated that there would be a survey to find out what programs the community would like the library to add to those they already have.

The hearing ended at 4:20 p.m. and the regular meeting began.

A motion was passed to accept the minutes as read.

President’s report: Doreen thanked the staff for all their hard work in helping get out the vote for the 2010 budget. We have received a check for \$50,000, as a Bequest per the Ethel Osborne Irrevocable Trust. Ethel passed away August 17, 2007 and named the library as one of the beneficiaries of her Trust. This money has been placed into the Long Term Capital Account. We have been notified that a Bequest from the Estate of Claus Hoie, in the amount of a check for \$25,000, has just been received. Dennis has an idea of how we might use that money.

Treasurer’s report: Sara’s report is as follows:

Income through 3/31/09.....	\$722,586
Expenses through 3/31/09.....	\$349,392
Operating Surplus.....	\$373,194
Transfer to LR Capital.....	\$250
Net Operating Surplus.....	\$372,944

Warrant through 3/31/09.....\$120,326.82

A motion was passed to accept the treasurers’ report and the Warrant.

Nominating Committee: Don Hunting, Chairman of the Committee, presented the slate for 2010:

- Tom Twomey.....Chairman of the Board
- Doreen Niggles..... President
- Bruce Collins.....Executive Vice President
- Don Hunting.....1st Vice President
- Stuart Epstein.....2nd Vice President
- Sara Davison.....Treasurer
- Patti Ferrin.....Assistant Treasurer
- Bobbie Scheerer.....Recording Secretary
- Kristine Kennedy.....Corresponding Secretary.

Continuing Members.... Sheila Rogers and Bobbie Scheerer, whose terms have expired this year, were elected to the class of 2013.

Director's report:

Dennis informed the board that Grace Price after 5 years of assisting in the Children's Room is leaving to go to Cape Cod with her husband, Rev. Darwin Price, who is retiring from St. Luke's Church. A video of Grace with an actor dressed up as a large animal and promoting recycling to children was shown to the board. It was filmed in the Children's Room as an episode of the PBS Kids show "It's a Big Big World". The episode will air in May and the library will receive a DVD copy to circulate. Grace was thanked for her years of service at the library. Lisa Houston told the board that she had won a scholarship for \$1,500 which is enabling her to work for her Master's, focusing on young adults. She thanked Dennis for his help in her studies.

A group of children participating in the "Battle of the Books" competed for a second time against other teams and though they didn't win were the only team that seemed to have a good time. They also are helping in promoting community service in libraries.

A group from the Eastern Gate Garden Club came to the library and had their picture taken commemorating the unique addition of Horticulture books purchased using the Kate Cameron Horticulture Fund.

The library has joined Face Book and pictures of Author's Night were on it and there will be a small camcorder in place by April 20th for the Poetry Contest.

A whaling log was purchased for \$4,500 written by Henry Harris in 1830. We have 66 whaling logs which will be scanned and put on the web. The staff has been cataloguing the books and materials in the Long

Long Island Room making sure they are all in the Catalogue Collection. There were three letters from Jefferson Davis dated from 1855 – 1856 which will be added to the Long Island Collection Scanning Project.

Author's Night: Sheila Rogers showed a video of guests at the 2008 party and stated that there are 15 large dinner parties already for this summer's event.

Special Events: The Poetry Contest will be held on April 25th at 4 p.m. Howard said that there will be three winners and the rest of the contestants will get honorable mention. There was a much larger response from the high school this time. Daniel Thomas Moran has agreed to be the judge.

The next meeting, which will be the Annual Meeting, will be held at 4:00 p.m. on May 15th.

The meeting was adjourned at 5:20 p.m.

Barbara H. Scheerer, Secretary

2009, MAY 15, MINUTES OF THE ANNUAL MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Chapman, Fabiszak, Hitchcock, Hunting, Kelleher, Livera, Niggles, Parker, Rogers, Scheerer, Soriano and Twomey. A staff member, Anne Jones, who is in charge of the adult reading program was also present. Absent: Cary, Collins, Cromack, Davison, Dayton, Epstein, Ferrin, Furlaud, Johnson, Kennedy, Lebwith, and Ross.

Director's report: Dennis asked Anne Jones to inform the board about the adult reading program and book discussion groups which she leads. She is planning to attend a meeting with international mystery book authors.

Marci Vail is leaving on maternity leave May 20th for two months. Gina Toell will substitute for her during that time. We need to establish a medical policy.

There is a leak in one of the bathrooms which is endangering the books and photos in the space below.

The fence in the parking lot needs repairing.

We need to budget for new programs which have been suggested on the survey which was put out on the web and on forms given to the patrons. There have been 79 responses so far.

The bailout for the MTA which was approved will cost the library \$3000.

We have received a grant application from East Hampton Town which we may share with Montauk, etc.

We are acquiring a data file from Guild Hall of local artists and many documents which they have stored over the years. This material will be scanned and uploaded to our website. The money from Claus Hoie's estate will be used for funding and the site will feature his name.

A Conflict of Interest form has been sent out to the board members to fill out and return.

There will be a Trustee Workshop in Amagansett soon.

President's report: Isabel Furlaud and Janet Ross will be hosting the East Hampton Garden Club in the Garden Room. A 10 ft. bike rack needs to be put in place.

Author's Night: There are 24 parties so far and 84 authors. One more host is needed.

Book sale: there will be a book sale on May 23rd from 10 a.m to 4 p.m.

Treasurer's report: Allen Livera gave the report for Sara Davison who was absent:

Revenue through 4-30-09: \$804,495

Total Operating Expenses through 4-30-09: \$447,069

Net Surplus through 4-30-09: \$537,426

Net Surplus after subtracting for restricted donations: \$307,176

Warrant for April \$139,009.33 in Operating Disbursements

\$8,274,00 in Non-Operating Disbursements

\$147,283.33 in Total Disbursements

The next meeting will be held on June 19th at 4:00 p.m.

The meeting was adjourned at 5:25 p.m.

Barbara H. Scheerer, Secretary

2009, JUNE 19, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Cary, Chapman, Collins, Cromack, Davison, Dayton, Fabiszak, Furlaud, Hitchcock, Hunting, Kennedy, Lebwith, Livera, Niggles, Parker, Rogers, Scheerer, Soriano and Twomey. Alexandra Giambruno, Childrens' Room Librarian, was also present. Janet Ross was on the conference phone. Absent: Epstein, Johnson, Kelleher and Ross.

A motion was passed to accept the May minutes as read and the April minutes.

A Resolution was passed to approve the slate of officers which Don Hunting, chairman of the nominating committee, had presented at the April meeting:

Tom Twomey.....Chairman of the board

Doreen Niggles.....President

Bruce Collins.....Executive Vice President

Don Hunting.....1st Vice President

Stuart Epstein.....2nd Vice President

Sara Davison.....Treasurer

Patti Ferrin.....Assistant Treasurer

Bobbie Scheerer.....Recording Secretary

Kristine Kennedy.....Corresponding Secretary

A resolution was also passed to approve the election of continuing members, Sheila Rogers and Bobbie Scheerer , whose terms have expired this year, to the class of 1013.

President's report: The executive committee met on June 11th and recommended to the board that the staff receive a 3.42% COLa increase retroactive from January 1st, 2009. A motion was passed to approve this cost of living increase. The committee also recommended that Dennis take his unpaid vacation days off by the end of 2009.

Treasurer's report: Sara's report is as follows:

1. The 990 Report was reviewed, signed and mailed
2. The Baldessari & Coster LIP audit for 2008 was distributed
3. Draft Management Report through May 2009:
 - a. Revenue\$825,865
 - b. Expenses.....\$661,383

c. Net Operating.....\$114,232 (less \$50,250 society memberships transferred to LR Capital)

Warrant for May\$218,332.92

A motion was passed to accept the treasurer's report and the Warrant.

A motion was passed to approve the treasurer's report for April and the Warrant which had been presented at the April meeting.

Director's report: Alexandra discussed the Summer Reading Program for children aged from two and a half up to the 8th grade. They participate for 8 weeks and at the end have a special program with prizes. The Battle of the Books is continuing with Middle School students having to read 8 books and go to compete at Stonybrook on August 16th where the winning team will be picked.

Arleen West has designed a wonderful new website which will be interactive. There will be ads for our library services and events and other community groups can enter their own events.

The Local Artists Database which we are receiving from Guild Hall is being scanned and uploaded to our website. Volunteers are needed to help scan the information which has been gathered from the past 70 years. A motion was passed to allocate \$12,000 to \$15,000 to proceed with this project which will honor Claus Hoie. The money will be coming from his bequest to the library.

We will vote on the Wireless Policy next month.

Authors' Night: We have 110 authors and tickets to the event are being sold on the internet for the first time. There will be six cash registers. Dennis is getting the authors' books from the publishers.

A motion was passed at 5:45 p.m. to go into executive session to discuss personnel issues and adjudicator proceedings before the ZBA.

The board returned to the regular meeting at 6:00 p.m. and the following resolutions were unanimously adopted:

BE IT RESOLVED, that upon advice of counsel, this East Hampton Library Board determines that it would be inappropriate to apply for a parking/coverage variance not required by the local zoning code since doing so would consume library funds needed for purchase of books, and

BE IT FURTHER RESOLVED, that in furtherance of the special application the Library will provide whatever additional number of parking spaces required by the ZBA as a condition of approval.

The meeting was adjourned at 6:10 p.m.

The next meeting will be held on Friday, July 17, at 4:00 p.m.

Barbara H. Scheerer, Secretary

2009, JULY 17, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Cary, Chapman, Collins, Davison, Epstein, Fabiszak, Ferrin, Furlaud, Hitchcock, Hunting, Kelleher, Kennedy, Lebwith, Livera, Rogers, Ross, Scheerer and Twomey. Absent: Cromack, Dayton, Johnson, Niggles, Parker and Soriano.

A motion was passed to approve the minutes of the June meeting.

Treasurer's report: A motion was passed to accept the Financial Auditors' Report for 2008 by Baldessari & Coster LLP as submitted.

Sara presented the draft management report as of 6/09 as follows:

Revenue.....\$1,164,403

Expenses.....\$780,694

Transfer to LR Capital.....\$50,250

Operating Surplus.....\$333,459

Warrant for June.....\$119,596.14

A motion was passed to accept the treasurer's report and the Warrant for June.

Business Committee report: Stuart Epstein asked the board to approve the following resolution:

That the management and oversight of the East Hampton Library funds (including but not limited to the Book Fund, The Building Maintenance Fund, the Burack Fund, the Contingency Fund, the Donor Restricted Fund, the Long Island Collection Fund, the Long Range Capital Fund, the Operating Fund and the Whipple Fund) be moved effective immediately from Baxter Investment Management to UBS Institutional Consulting Services.

The resolution was passed with Stuart Epstein recusing himself and Don Hunting abstaining.

Director's report: Thomas Reid has resigned due to medical conditions. He will be greatly missed and everyone wishes him well. Mardi Vail would like to return after her maternity leave is up, but only part-time, so Gina Piastuck will now be the full-time Head of the Long Island Collection starting the second week in August. The steps in the courtyard will be evened to avoid people tripping over them.

Motions were passed unanimously to approve our Wireless Policy and the Family Medical Policy.

The Programming Survey resulted in quite a few responses from the public such as a wish for defensive driving courses, movies with time for discussion afterward, name tags for the staff and easier handling for the DVDs.

Authors'Night: We need to sell more tickets and board members were asked to take some invitations home and pass them around to their friends. There will be 129 authors this year with their books and Dennis has enlisted volunteers to help with transporting and arranging the books on tables. Board members are needed to arrive at 5 p.m. the night of the party to run the cash registers and bag the books that are sold. Patti Kenner is generously donating the tent and the food for the cocktail party again.

A motion was passed to go into executive meeting at 5:08 to discuss judicial matters .

A motion was passed at 5:24 p.m.to return to the regular meeting.

The next meeting will be held on Friday, August 21st at 4:00 p.m.

The meeting was adjourned at 5:30 p.m.

Barbara H. Scheerer, Secretary

2009, AUGUST 21, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

Announcements: Ann Chapman announced that Marci Vail, who is now working part-time in the Long Island Room, was bringing her 10 week old son to introduce him to the board members before the meeting. His name is Ephraim Carlos Munoz- Vail and he is the 13th generation of an old local family to be born in East Hampton.

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Chapman, Collins, Cromack, Davison, Dayton, Fabiszak, Ferrin, Furlaud, Hitchcock, Hunting, Kelleher, Lebwith, Livera, Rogers, Ross, Scheerer, Soriano and Twomey. Alexandra Giambruno, the Childrens' Room Librarian, was also present. Absent: Cary, Epstein, Hunting, Johnson, Kennedy, Niggles, and Parker.

A notion was passed to accept the minutes as read.

Treasurer's report:

Total revenue through July, 2009.....	\$1,429,674
Total expenses.....	\$923,101
Net operating.....	\$447,323
Total warrant.....	\$157,539.19
General operating.....	\$143,738.51

A motion was passed to accept both the treasurer's report and the warrant.

Author's Night: Sheila Rogers reported that we probably netted \$220,000 by the time everything is counted up. There were 1,000 people under the tent and 39 dinner parties at peoples' homes. We hired a public relations person this time for \$2,500. Alec Baldwin gave us \$25,000 and Patti Kenner donated the tent and appetizers and also gave a dinner at her home. Prudential donated the black plastic bags for carrying books and the Cole Naan bags were donated as prizes for people who bought \$100 worth of books. We received \$83,000 from the dinners and \$37,000 from the books by the authors. All authors were welcome. Sheila asked for e-mails with suggestions for any improvements that might be made for the party.

CHildrens' Fair: Ellen Cromack reported that Liz Cary, Lorna Dreher , Natalie Kaplan, and others on the committee had worked very hard and the Fair this year had more games and activities including a magician. There were also many more people; 2,145 people were counted under the tent. Alexandra Giambruno had contacted the authors of childrens' books and also the publishers who arranged for the books to be under the tent to be signed by the authors. About \$40,000 came from the sale of the books and underwriters. Unsolicited donations of \$3,000 were received from people entering or leaving the tent.

Director's report: The numbers for the summer reading session in the Children's Room were down, as reported by Alexandra. The Battle of the Books for grades 6 to 9 took place with 22 other libraries competing. Our library came in 4th which was a great improvement from last year when we came in last.

Patricia Richardson has resigned and a new part-time Reference Librarian is needed. Samuel Houston has been hired as a new staff member. We have upgraded to a new cable internet line named Optimum Ultra which will support our Internet and telephone connections. Nardy Pest Control was hired to dispose of a nest of yellow jackets under the roof and cesspool problems are being dealt with.

Building and Grounds: Bruce Collins presented a bill for \$3,600 for work already done on the cess pool and another one for \$14,400 for future work which will be needed. A motion was passed to pay both bills. He presented another bill from William W. Esseks for \$20,736.27 and a motion was passed to pay that one also.

There will be a Book Sale on Saturday, August 29, from 10 a.m. to 3 p.m. Most of the books will be \$1.00.

The Board went into Executive Session at 5:08 to discuss judicial matters and returned to the regular meeting at 5:30 when the meeting was adjourned.

The next meeting will be held on the 4th Friday, September 25th

, at 4:00 p.m.

Barbara H. Scheerer, Secretary

2009,SEPTEMBER 25, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Cary, Chapman, Collins, Cromack, Dayton, Epstein, Fabiszak, Ferrin, Furlaud, Hitchcock, Kelleher, Livera, Parker, Rogers, Ross, Scheerer and Twomey. Absent: Davison, Hunting, Johnson, Kennedy, Lebwith, Niggles, and Soriano.

The minutes were approved with two corrections: Natalie Kaplans' name should be added to the Childrens' Fair Committee and the amount raised by the under writers and the sale of childrens' books should be about \$40,000 not \$36,000.

Treasurer's report: Patti Ferrin's report for Sara through August 21, 2009, is as follows:

Total Revenue.....\$1,546,866

Total expenses.....\$195,229

Net Operating.....\$403,387

Warrant:.....\$179,311.47

Total disbursements.....\$175,821.47

A motion was passed to accept both the treasurer's report and the Warrant.

Library Society: Sheila Rogers reported that at a "Post Mortem" authors' night meeting on September 12th, there were many suggestions for improving the various functional areas at the party. These ideas were handed out to the board members and will all be taken into consideration for next year's event.

Director's report: Anne Jones, our librarian for adult programs and outreach to senior citizens, reported on the Defensive Driving sessions which are held at the library and cost \$35 a session. The second session is already filled up. Banned Books Week is observed from September 26th to October 3rd and a trivia test will be given afterwards. 80 people have signed up for the Adult Reading Program and Anne has done a great job of contacting various authors who will be speaking about their books this fall.

Marci Vail and Gary Lutz have submitted letters of resignation and partime help is needed to replace Marci and a new head of reference for Gary's position.

We will be joining with Guild Hall in showing free foreign films on Sundays this winter.

Dennis attended a fund raiser for politicians who support libraries. We only get \$4000 from the state and have to pay \$3,800 to the MTA.

A motion was passed to adopt the following resolution:

WHEREAS, the Employer previously adopted a Code Section 125 plan, referred to as the Flexible Benefits Plan (the "Plan");

WHEREAS, effective April 1, 2009 the Children's Health Insurance Program Reauthorization Act of 2009 (the "Act") permits a Plan to allow special enrollment for eligible but not enrolled employees or dependent child who either (1) lose coverage under a Medicaid or State Children's Health insurance Plan (SCHIP) under titles XIX and XXI of the Social Security Act, respectively, or (2) become eligible for group health plan premium assistance under Medicaid of SCHIP ("Special Enrollment Right") and

WHEREAS, effective September 25, 2009 the Employer desires to amend the Plan as set in the attached Summary of Material Modifications to allow for a Special Enrollment Right that is consistent with the requirements set forth in the Act; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Managers has hereby reviewed the attached Summary of Material Modifications and does hereby approve the adoption of the Special Enrollment Right as set forth therein;

BE IT FURTHER RESOLVED that the officers of the Employer are authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

Building and Grounds: Bruce Collins took the board outside to the brick court and explained the extensive work going on to repair our cesspool problems. Old pipes have been removed and new overflow catch basins have been installed. Workers are now emptying the old cesspool and filling it with sand with minimal disruption to the library. The cost will probably amount to around \$20,000.

The board went into Executive Session at 4:55 p.m. to discuss judicial matters and returned at 5:28 when the meeting was adjourned.

The next meeting will be held on October 23rd at 4:00 p.m.

Barbara H. Scheerer, Secretary

2009, OCTOBER 23, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Cary, Collins, Davison, Dayton, Epstein, Fabiszak, Hitchcock, Hunting, Lebwith, Livera, Parker, Rogers, Ross, Scheerer, Soriano and Twomey. Arleen West, a staff member, was also present. Absent: Chapman, Cromack, Ferrin, Furlaud, Johnson, Kelleher, Kennedy and Niggles.

The September minutes were approved with three corrections: Ellen Cromack was present , the date of August 21, 2009 should be added to the treasurer's report and Dennis went alone to the fund raiser for politicians who support libraries.

Treasurer's report: Sara's report for September 23, 2009 is as follows:

Total Revenue	\$1,581, 563
Total Expenses	\$1, 217, 203
Operating Surplus	\$364,360
Less transfer to	\$314,110
(LRC of \$50,250)	

September Warrant

General Operating Fund	\$116,654
Total Monthly Disbursements	\$120,132.22

A motion was passed to approve the treasurer's report and the Warrant.

Building and Grounds: Bruce reported that the transition from air conditioning to heat went smoothly, the cesspool is working properly and the bill for all this amounts to \$19,304.64. A motion was passed to pay this bill.

Library Society: We have received an anonymous gift of \$10,000 and also \$5,000 from a contributor to the Children's Fair. The committee's next meeting will be on November 14th at 10:30 a.m. and everyone is welcome to come.

Director's report: Arleen demonstrated on the screen a major change in the functioning of the library and interacting with the staff. Logs will be kept and constant updating of the schedules of staff members. Volunteer forms and computer repair forms are available on the website. Next month video will be in the board room at a website called Go Live Room.com. The Author's Night website will have ads for patrons to use e-mail for notices and text messaging for interlibrary loans.

Dennis attended a meeting of PALS (the automated library system that we use) and there will not be a budget increase for 2010. The PALS Board has budgeted \$50,000 to investigate a possible vendor switch.

Dennis is going to provide a draft wording change to our retirement policy that will allow employees to join or leave the retirement plan on January 1st and July 1st of each year.

A motion was passed at 5:00 p.m. to adjourn to discuss judicial matters and returned to the regular meeting at 5:30 p.m. when the meeting was adjourned.

The next meeting will be held on November 20th at 4:00 p.m.

Barbara H. Scheerer, Secretary

2009, NOVEMBER 20, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Collins, Davison, Epstein, Fabiszak, Ferrin, Hitchcock, Kennedy, Livera, Niggles, Parker, Rogers, Scheerer and Twomey. Arleen West, a staff member was also present. Absent: Cary, Chapman, Cromack, Dayton, Furlaud, Hunting, Johnson, Kelleher, Lebwith, Ross and Soriano.

Director's report: Arleen West gave the board a demonstration of "ooVoo", a video conference program for meetings. SCLS will be opening up a room for meetings. She also showed the board a program called GiftWorks 2010, costing \$300 a year, which sets up donor records and donations by categories. This will make the accuracy of data easier and simplify making donations. It will help with the mailings and has good technical support.

Personnel: Gary Lutz, the head reference librarian is leaving December 1st and Steven Spataro had been hired to replace him. 26 replies have been received from applicants to head the Long Island Collection and 7 will be interviewed.

The business committee has been meeting to work on the budget for 2010.

The minutes were accepted as read.

President's report: A motion was passed to approve a Christmas bonus of one week's salary for our staff members.

Treasurer's report: Sara's report reads as follows:

Revenue: \$1,619,113

Expenses: \$1,390,057

Operating Surplus: \$229,056

Net Operating: \$178,806 (after \$50,250 transfer to Long Range Capital)

Warrant for October 2009

Total disbursements for operations \$175,953.36

Total w/UBS mgmt fees for other Funds \$182,736.68

A motion was passed to approve the treasurer's report.

A motion was passed to approve the Warrant.

Dennis asked the board to approve three resolutions made by the Executive Committee:

1: To approve the SCLS budget for 2010

2: To approve the changes in our investment policy made by the Business Committee

3: To approve the wording in the retirement plan made by the Executive Committee

These resolutions were all passed by the Executive Committee.

Building and Grounds: Bruce informed the board that we needed a new boiler. A motion was passed to have Enviro replace the old boiler at a cost of \$6,599. The money will come from the Maintenance Fund.

Library Society: Sheila Rogers reported that the calendars are ready to be mailed out, at \$10 each. Diana is doing the pages. There are 12 postcards and some of them are new.

The next meeting will be held on December 18th at 4:00 p.m. followed by the Christmas Party.

The regular meeting was adjourned for the board to go into executive session at 5:09 p.m. and reopened at 5:25 p.m. for the final adjournment.

Barbara H. Scheerer, Secretary

2009, DECEMBER 18, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Chapman, Collins, Cromack, Davison, Fabiszak, Ferrin, Hunting, Lebwith, Livera, Hitchcock, Niggles, Rogers, Scheerer and Twomey. Steven Spataro, our new head reference librarian was also present. Absent: Cary, Epstein, Furlaud, Johnson, Kelleher, Kennedy, Parker, Ross and Soriano.

President's report: Dennis introduced Steven Sparato, our new head of the Reference Department to the board. Doreen reported that the video of Rocky, promoting libraries to children, won 2nd place in a video contest. A motion was passed to change the date of the board meeting in July to the 4th Friday which would be July 23rd.

Building and Grounds: The old boiler has been removed by Enviro and they arranged for Griffeths, at their expense, to clean the carpet which they had soiled. Storm windows are needed in some windows and closets of unused materials have been cleaned out and reorganized.

Director's report: Kathleen Gomez has been hired as a page and now there is a page every day which will be a great help with shelving books and other duties. There have been some cuts in State aid in interlibrary loans and cataloguing services. The winter Foreign Film Festival will begin on January 28th and the 6 films will be shown at 4:30 at Guild Hall in the auditorium. Patrons can sign up on the computer and the movies will be advertised. Wireless internet has been installed at the Springs Library and it's use will be tracked. We have an account with Amazon and will put some of our Author's Night books there and have the authors sign them. There will be a work session on how to use Face Book on January 21st at the library.

Library Society: Appeal letters and the calendars have been sent out. We are \$15,000 over our expectations for this year so far and there are many new names on the donor list. We received 60 donations just on one weekend.

Treasurer's report: Sara's report through November 2009 is as follows:

Revenue	\$1, 627,559
Expenses	\$1,506,377
Surplus	\$121,182
Transfers	\$50,250
Net Surplus	\$70,932

Warrant for November 2009

Total Operating \$130,548.41

Operating and Other Grand Total \$170,351.63

The budget for 2011 will be adopted in January.

Long Island Room: There are now three people working in the Long Island Room, Gina Piastuck, Steve Boehner and Suzanne Septer, who was recently hired. They have been cataloguing the Collection. Patrons usually have access to the Collection by appointment but Dennis would like to have the Room open all the time.

The public session was adjourned at 5:25 for the board to go into executive session and returned to the regular meeting at 5:45.

Upon motions made, seconded and passed unanimously carried, the Board

1() ratified the Executive Committee approval of the November minutes, Treasurer's Report and Warrant.

(2) approved the December minutes Treasurer's Report and Warrant and

(3) approved a year end bonus for the staff in the amount of \$17,122 to be distributed at the discretion of the director.

The next meeting will be held on January 15th at 4:00 p.m.

Barbara H. Scheerer, Secretary