

2015, December 18, REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 3:30 PM AT THE LIBRARY.

The President of the Board, Sheila Rogers, called the meeting to order at 3:30 pm. Present: Chapman, Collins B, Collins E, Davison, Deichert, Egen, Fabiszak, Ferrin, Hunting, Lebwith, Livera, Mulligan, Parker, Rae, Rogers, Ross , and Walter.

Absent: Dreher, Druker, Epstein, Furlaud, Goren, Hitchcock, and Soriano.

A motion was made by Ann Chapman and seconded by Gail Parker to approve the October and November minutes—passed.

Treasurer’s Report: Sara Davison gave the report. A motion was made by Howard Lebwith and seconded by Bruce Collins to approve the Draft Management Reports from October and November—passed. A motion was made by Jenny Mulligan and seconded by Maureen Egen to approve the Disbursements for October and November—passed.

	<u>YTD as of 11/30/15</u>
Total Operating Revenue	\$2,067,418
Total Operating Expenses	\$2,068,341
Operating Surplus	-\$923.00
Net Transfers	0
Net Surplus	-\$923.00
Operating Disbursements	\$ 162,476.34
Other Disbursements	\$ 21,724.49
Total Disbursements	\$ 184,200.83

President’s Report: Sheila Rogers reported that we have trouble getting a quorum in the winter, so she suggested an amendment of the By-Laws making 9 Board members a quorum. Discussion followed. A motion was made by Bruce Collins and seconded by Anne Chapman to approve the amendment of the By-Laws to a quorum of 9 Board members—approved. Included in the amendment by the By-Laws is a requirement that any future change to the By-Laws requires approval by the majority of the entire board. Sheila also distributed the latest list of Board Committees. The Design Committee merged into the Young Adult Room Committee.

Dennis showed 2 designs of the Young Adult Room designed by Skolnick Architecture & Design. The students unanimously picked 1 of the 2 designs. The theme is “Into the Woods.” Lee Skolnick is working on a project description list that they will forward to Ben Krupinski for a cost estimate.

Investment Report: Jenny Mulligan reported that we have chosen Atlantic Trust to manage our investments. We can keep them in Fidelity. A motion to approve hiring Atlantic Trust was made by Maureen Egen and seconded by Sara Davison—passed.

Book Sales: Debbie Walter reported that we have had some good donations. We sent a book to Italy and sold many books on cyber Monday.

Director's Report: Dennis reported the following:

- HVAC is completed
- The first lobby display is now in place in our newly renovated display cases. Gina Piastuck put the display together using items from the Long Island Collection.
- We are looking for a place to put a Long Island Collection document vault which would be air and water tight to protect documents from fire/water.
- The library website is being redone and could be finished sometime in January.
- The WiFi printer is being tested today.

A motion was made by Chip Rae and seconded by Diana Deichert to restate our pension policy—passed.

A motion to adjourn at 4:55 was made by Bruce Collins and seconded by Jenny Mulligan.

At the conclusion of the board meeting, the annual holiday party, which followed, was hosted by the board to thank the staff for all of their hard work for the year.

Deborah Walter, Secretary