

2016, August 19, REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 PM AT THE LIBRARY.

The President of the Board, Sheila Rogers, called the meeting to order at 4:05 pm. Present: Chapman, Collins B, Collins E, Davison, Deichert, Druker, Egen, Epstein, Fabiszak, Ferrin, Furlaud, Goren, Hitchcock, Lebwith, Livera, Parker, Rogers and Ross.

Absent: Dreher, Hunting, Mulligan, Rae, Soriano and Walter

A motion was made by Brooke Goren and seconded by Maureen Egen to approve the July minutes—passed.

Treasurer’s Report: Sara Davison reported that Charlie Soriano met with Allen Livera for reconciliation of and comparison of three accounts: The book fund -\$28,453.47; Cash Balance Contingency-\$25,266.23; CD Suffolk County National Bank Capital Fund-\$2100.87.

YTD as of 7/31/16

Total Operating Revenue	\$1,950,201
Total Operating Expenses	\$1,225,001
Operating Surplus	\$ 725,200
Net Transfers	0
Net Surplus	\$ 725,200
Operating Disbursements	\$ 236,288.47
Other Disbursements	\$ 21,174.81
Total Disbursements	\$ 257,463.28

Sara reported that the Long Range Capital Account of \$21,174.81 is less than normal because of payments to cover costs for the construction of the Young Adult room. NY Times charge was for Barbara Goldsmith’s tribute (paid by Janet Ross). Payroll costs are lower because search is still on for librarians to cover 50 hours in Children’s and Young Adult room. A motion was made by Chuck Hitchcock and seconded by Diana Diechert to accept the disbursements report for July—passed. A motion was made by Chuck Hitchcock and seconded by Gail Parker to accept the draft management report—passed.

President’s Report:

a. Authors Night: Sheila Rogers reported that the Authors Night was a great success. More books were sold this year; approximately \$49,000 of new books was sold this year. In 2015, the amount was \$48,000 and in 2014-\$24,000. There were 23 parties with 36 authors. The night received much publicity-for example, Bloomberg News, and Vogue magazine. Dennis reported that the PPB Radio show was not

able to broadcast live but will re-broadcast the coverage with the authors. EH Library will be provided with the recordings and the recordings can be posted on EH Library website.

b. Mission Statement: Sheila Rogers reported that Maureen Egen and Chip Rae worked on re-writing and updating the Mission Statement. A motion was made by Chuck Hitchcock and seconded by Sara Davison to accept the new Mission Statement.

c. 2015 Financial Report: Sheila Rogers reported that the Auditors found that EH Library is doing well. The Auditor's Report will also be put the website for the public. A motion was made by Bruce Collins and seconded by Sara Davison to accept the Auditor's report-passed.

Tom Twomey Series: Brooke Goren reported that holding the series on Thursdays during the summer has worked well. Over 90 people attended the last event. The next Thursday event is Aug 25-lessons from Katrina. In the fall, there are 2 events scheduled on Saturdays. Sept 10-Stem Cell Research and Oct 15-Tom Twomey lecture on local history-Adventures on Plum Island.

Brooke shared that the 100th anniversary of the suffrage amendment for NY State is approaching. The date of the 19th amendment was passed in NY state is November 6, 1917. Brooke would like to create an event to commemorate this important date in history. All members of the Board agreed.

Howard Lebwith suggested contacting Janna Levin, who attended Authors Nights and is an astrophysicist, for a future event. He also recommended SciTech Now as a link to be added to EH Library website.

Gail Parker commented on how much the art exhibitions outside of the Alec Baldwin room have enhanced the look of the room. The 2nd exhibition is in place now. All exhibits run for 2 weeks and the cost is \$250. According to Dennis, the art exhibits have generated good press. Dennis added that there is a plan to run a Library photo contest. The photo entries would be on display in this room so that the public can vote.

Children's Fair: Debbie Druker reported that there were 20 children's authors at the Fair. Approximately \$6000 worth of books was sold. The Fair had 10 carnival games, Jester Jim, a magician and hot dogs were supplied by the Lions Club. The attendance this year was down due to the heat.

Investment Committee: Maureen Egen reported that Atlantic Trust is responsible for making investments on behalf of the library. The money is actually held in Fidelity. Since February, there is an increase of 4.2%. Even with money moving in and out, there is \$12,000 more in the fund.

Book Sale Committee: Gail Parker reported that sales have picked up in the last month with \$3000 being earned in the last 30 days. She added that the leftover author's books have already been put up for sale. A box of lithographs was received as well. Dennis suggested that the lithographs might be auctioned.

Young Adult Room: According to Dennis, the goal is to have the room done by early November. The millwork costs are more expensive than what was originally budgeted; however, the millworkers have

been hired to do more work. There is a possibility that the millworkers will make the tables to be used in the room. The tables would cost less than the pre-made tables. The millworkers have donated \$5000 worth of work. All the lighting fixtures have been ordered. Laptops which allow users easy access to apps will be used in the room instead of Ipads.

Director's Report: Dennis reported that there was an injury in the Children's Room. A child climbed on the letter H cutout. The letter fell and the child's arm was injured.

Dennis reminded the Board that the Budget vote is Sept 17. Dennis asked that Board members speak to friends and neighbors to remind them of the vote. Dennis added that absentee ballots are available.

- a. Network Server-A brown out in East Hampton Village damaged the 13 year old server. \$2700 was spent to replace the damaged server.
- b. Fish Tank-A large fish tank was installed in the Children's Room. There will be a fish naming contest.

A motion to adjourn at 5:15 was made by Bruce Collins and seconded by Chuck Hitchcock. The next meeting is September 16.

Ellen Collins