

2016, December 9, REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 3:30 PM AT THE LIBRARY.

The President of the Board, Sheila Rogers, called the meeting to order at 3:35 pm. Present: Arandia, Collins B., Collins E, Deichert, Egen , Fabiszak, Ferrin, Goren, Livera, Mulligan, Parker, Rae, Rogers, Ross and Walter.

Absent: Chapman, Davison, Dreher, Druker, Epstein, Furlaud, Lebwith, and Soriano.

A motion to approve the December minutes was made by Chip Rae and seconded by José Arandia—passed.

Treasurer’s Report: Maureen Egen gave the financial report and stated that the Library is in excellent shape. Allen Livera will send emails of recent information from Atlantic Trust. A motion was made to accept the draft management report and the disbursements by Jenny Mulligan and seconded by Gail Parker—passed.

	<u>YTD as of 11/30/16</u>
Total Operating Revenue	\$2,225,609
Total Operating Expenses	\$1,960,181
Operating Surplus	\$ 265,428
Net Transfers	0
Net Surplus	\$ 265,428
Operating Disbursements	\$ 167,810.09
Other Disbursements	\$ 75,268.14
Total Disbursements	\$ 243,078.23

President’s Report: Sheila Rogers reported that Chuck Hitchcock has resigned; he is relocating to Philadelphia.

Congratulations are to be given to Board member, Sara Davison, who was recognized for her commitment to the community and has been named as Wainscott Citizen of the Year.

Sheila asked that all Board members read the draft of the Long Range Plan for the Library.

Sheila requested that all members review the list of committees. Some committees will have some vacant spots that will be needed to be filled.

Sheila reported that the policy manual will include information about the health care policy for employees. “An employee is eligible to receive medical insurance after 15 years of service and whose age and years of service do cumulatively total 70 years or more. “

A resolution to accept the health care policy was made by Brooke Goren and seconded by Debbie Walter—passed.

Tom Twomey Series: Chip Rae reported that the Tom Twomey series will be held on the 3<sup>rd</sup> Thursday of the month (with the exception of Larry Cantwell's presentation which will be on 3<sup>rd</sup> Wednesday of the month.) Topics include: Food, Wine, Environment, Real Estate, Government and Historical (suffragettes-the vote). Because the series is filmed, Bruce Collins reported that his presentation was seen in Canada.

Book Sales: Debbie Walter informed the Board that book sales profits were aided by a recent auction. Swann Galleries in New York City held an auction and 2 books donated that were inscribed by Madame Mao were sold; one book for \$2000 and another for \$1700.

Director's Report: Dennis Fabiszak reported the following:

- Bookhampton Donation: Alec and Hilaria Baldwin donated \$5000 each to local libraries with the provision that each library use the funds to purchase books from Bookhampton. Dennis proposed purchasing books as follows: \$1000 for bilingual children's books; \$4000 for English as a New Language books.
- Acquisitions for the Long Island Collection: two maps of Long Island were purchased from Swann Galleries. One map depicts Long Island in 1724 (cost \$1200) and another in 1634 which is one year older than the oldest map in the collection (cost \$850). From a book dealer/collector, 3 ledgers from HL Topping-General Merchandising Services of Sag Harbor were purchased (cost \$1000). The ledgers include transactions from 1852-1860. 1858 was the height of the whaling industry.
- Facebook Live Streaming: Tom Twomey and programs of interest can be provided to many people through Facebook. Facebook streaming can be used to advertise items in the library. For example, the East Hampton Star will write an article about the antique clock that was donated; a live video could show the clock's inner workings.
- Personnel Matter: The Board voted to approve part-time status and grant 10 vacation days/year and allow the retention of 50 sick days for Elizabeth Bushong. A motion was made to accept this arrangement by Debbie Walter and seconded by Bruce Collins--passed.
- Young Adult Room: A meeting with the architect and construction company will be held to make a punch list of what is remaining to be done. The architectural firm is hiring photographers to take pictures of Young Adult room for Newsday and architectural journals.

The next meeting is January 20 at 4:00.

A motion to adjourn at 4:53 was made by Jenny Mulligan and seconded by José Arandia.

Submitted by Ellen Collins