

2016, July 15, REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY
HELD AT 4:00 PM AT THE LIBRARY.

The President of the Board, Sheila Rogers, called the meeting to order at 4:06 pm. Present: Chapman, Collins B, Collins E, Deichert, Egen, Fabiszak, Furlaud, Goren, Hitchcock, Lebwith, Livera, Mulligan, Rae, Rogers, Soriano and Ross.

Absent: Davison, Dreher, Druker, Epstein, Ferrin, Hunting, Parker and Walter

A motion was made by Ann Chapman and seconded by Bruce Collins to approve the June minutes—passed.

Treasurer's Report: Charlie Soriano went over the draft management and disbursement reports for June. He noted that revenue is higher than what was projected for June. In addition, more money has been spent on publicity. The publicity has been for Tom Twomey series and for paying the publicist more. According to Dennis Fabiszak, spending is down because a part time librarian position has not been filled. Dennis Fabiszak explained that payment was made to cover cost of carpeting to be installed in the reference room, the Young Adult room and to replace carpet damaged by flood. Payment has been made to install security cameras which have already been put to good use. A motion was made by Chuck Hitchcock and seconded by Jenny Mulligan to accept the draft management and disbursements reports report for June—passed.

YTD as of 6/30/16

Total Operating Revenue	\$1,842,262
Total Operating Expenses	\$1,005,816
Operating Surplus	\$836,446
Net Transfers	0
Net Surplus	\$836,446
Operating Disbursements	\$165,533.41
Other Disbursements	\$32,242.35
Total Disbursements	\$197,775.76

President's Report: Sheila Rogers asked that all Board members take home the Financial Report to read.

a. Author's Night. Sheila Rogers reported that there are over 90 authors attending and 23 dinners with authors are scheduled (some dinners have several authors attending). The event will be held in the same field as last year. Board Members are encouraged to attend.

b. The Children's Fair: Dennis reported that the Children's Fair will have the same rides and activities as last year. More water will be available this year; the Lions Club will provide hot dogs. Some local performers will be used which are less expensive than the New York City performers of past years. Twenty children's authors will be attending the Children's Fair and will be signing purchased books. Diana Diechart will be the new co-chair next year. Dennis encouraged Board members to attend and help.

Tom Twomey Series: Brooke Goren reported that the series is doing very well with more than 100 people attending most events. *The Rising Cost of Healthcare* on June 25, only had 60 people attending. Based on this attendance, Brooke suggested that June programs be held on Thursdays in the future. Future programs include *Hampturbia* on July 21 and in August, a program on Katrina and how to prepare for the next big hurricane on Long Island. Brooke encouraged Board Members to help by suggesting programs for next year to Chip Rae who will be taking over the scheduling. Howard Lebwith recommended a cosmologist who will be attending Author's Night. Brooke suggested that the cosmologist be approached at the event by Chip and Howard.

Investment Report: Jenny Mulligan reported that the portfolio balance has increased \$308,720 since January. The Investment Management Fee covers the first 5 months of service provided by Atlantic Trust. In the future, Atlantic Trust will bill on a quarterly basis. More donations will be available for investments; Alec Baldwin donated \$200,000. (\$195,000 to cover children's room costs-\$5,000 to Author's Night). Other pledges and donations will be also become available.

Book Sales: Dennis reported that a donation from North Haven had some art books that have generated sales. Books will be brought from storage on a weekly basis. A painting of the library was donated and is now on display in the adult reading room. It was suggested that other art work be displayed in the entrance to the children's library.

Long Range Planning: Chip Rae and the committee have reviewed information about guiding principles of libraries similar to East Hampton. One principle that seems to stand out is to provide community awareness of what the library offers and provides. Howard Lebwith suggested that the Board be more diversified. Tina Giles was recommended as a possible person to approach to become involved with the library. Dennis stated that he would like to move the Hispanic literature to the main floor in recognition of the population demographics of East Hampton. Discussion included being involved with Springs Library, and creating quiet study areas.

Director's Report: Dennis reported the following:

- Young Adult Room- electricians have completed the rough wiring; the first quote for lighting was too expensive; a request was made to re-work the lighting fixture costs to a more reasonable price, the millworkers have been manufacturing pieces offsite to be installed.
- Hampton Film Festival-there is a possibility that the Hampton Film Festival will provide platforms for raised seating.

- a. Conflict of Interest Policy: Dennis proposed a Resolution to change the Conflict of Interest Policy, section VIIA. The change would make the library the recipient of the Conflict of Interest Policy signed by Board members instead of the auditors. This change will save the library \$800 fee charged by the auditors. A motion made to accept the resolution was made by Brooke Goren and seconded by Bruce Collins —passed.
- b. Art Display Follow-up: Dennis reported that the lawyers reworked the policy by creating an application. In order to allow all sizes and weights of artwork to be displayed, a picture rail will be installed. Artists may have receptions. No alcohol can be served. If the reception is held after hours, a \$100 fee will be charged to cover the cost of employees. Two artists are on board.

A motion to adjourn at 5:20 was made by Ann Chapman and seconded by Isabel Furland. The next meeting is August 19th.

Ellen Collins