

2017, August 18, REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 PM AT THE LIBRARY.

The President of the Board, Sheila Rogers, called the meeting to order at 4:00 pm. Present: Akkad, Collins B, Collins E, Chapman, Davison, Deichert, Druker, Fabiszak, Ferrin, Goren, Mulligan, Rogers, Ross, Schaeffer and Walter.

Absent: Arandia, Dreher, Egen (phone), Furlaud, Parker, Rae, Soriano and Talmage.

A motion to approve the July minutes was made by Brooke Goren and seconded by Diana Deichert—passed.

Treasurer's Report: Jenny Mulligan gave the financial report. The revenue is up from what was budgeted and expenses are under; the Library is in good shape. The income from Authors Night is far beyond what was predicted and the amount of money from IMO (In Memory Of) is up from last year as are donations and contributions. A motion to accept the draft management report was made by Ann Chapman and seconded by Sara Davison—passed. Jenny Mulligan reviewed the disbursements. A motion to accept the disbursements was made by Debbie Walter and seconded by Susan Akaad—passed.

YTD as of 7/31/2017

Total Operating Revenue	\$2,171,370
Total Operating Expenses	\$1,347,853
Operating Surplus	\$ 823,517
Net Transfers	0
Net Surplus	\$ 823,517
Operating Disbursements	\$ 172,997.13
Other Disbursements	0
Total Disbursements	\$ 172,997.13

President's Report: Authors Night. Sheila Rogers gave a recap of Authors Night. The estimated tally of income from Authors Night is \$349,000 (\$50,000-sponsors; \$173,000-dinners; \$56,300-cocktail party; \$64,400-booksales; \$5,000-additional income; \$15,000 estimated to be received from charity buzz). With expenses of \$80,000, the profit is estimated to be \$284,000. A lot of work goes into the event and many people are involved in various committees which include: Author Selection (which meets monthly); Volunteer; Food; Reception; Sponsorships; Overall; Dinner Tickets, Hosts and Authors (overseen by Sheila); Dinner Authors; Set up and everything and everyone under the Tent (overseen by Dennis). There will be a meeting held in September with all involved for a debriefing.

Tom Twomey Series: Dennis Fabiszak reported that the Tom Twomey series, "Saving Long Island's Groundwater—Now is the Time!" was presented on August 17, 2017. Audience members did a blind taste test of 3 different drinking waters and the Library's public water was the winner. Sara Davison added that the program was attended by three decision makers for the Town and Village: the Director of the East Hampton Town Planning Department, a staff member of the East Hampton Village Natural Resources Department, and a member of the East Hampton Town Planning Board. Brooke Goren suggested that at the next meeting the Board re-examine the mission statement, discuss the future of the Tom Twomey series, the number of presentations and the involvement of the Board. Dennis pointed out the even if the actual attendance at the series is down, many people watch the program through Livestream or on LTV. The Library can archive the series for the future. Sheila noted that the Tom Twomey series elevates the Library since it provides education to the public. Janet Ross suggested that the Library's website can remind the public about the televised version of the series that are available to watch.

Children's Fair: Diana Dayton Deichert reported that the Children's Fair had an excellent committee (Diana Dayton, Debbie Druker, Elizabeth Villar and Ashley Carlson), student volunteers, sponsorships, 17 children's authors, donations, crafts, carnival games, live entertainment, bouncy castles, obstacle courses and more . The bookplates for purchase were well received. At the end of the event, the volunteers made sure that the field was clean.

Investment Committee: Jenny Mulligan stated that investments are doing well. Fidelity is up 8%. The Library has fairly conservative investments. The committee will plan to meet again in October with Atlantic Trust and review investment policy.

Book Sales: Debbie Walter informed the Board that in 4 days over 87 books left over from Authors Night have sold. Currently book sales have exceeded last year's sales by \$8000. The last 2 months have been very lucrative.

Director's Report: Dennis Fabiszak addressed the Board on the following topics:

- Personnel. Kyle Fitchner is new full-time Young Adult Librarian, Dallas Carroll, part-time clerk in Interlibrary Loans, has resigned and has been replaced by Lexi D'Attile; Chelsea Wassmer is substituting for Betsy Ruth who is out on medical leave; Gabi Arevelo and Ashley Simons have resigned as pages to attend college.
- Authors Night. More than 30 staff members worked long hours enthusiastically at Authors Night and 9 worked at the Children's Fair. Dennis has been in contact with the Flynns who own the field and to maintain a good relationship, the Library may need to have a landscaper do work to return the field to its previous state. Ann Chapman sent a thank-you plant to the Flynns.
- Upcoming programs. Dennis reported that the following programs will be held at the Library.
 - Aug 19: American Institute for Architects (AIA) will have a private tour with the architect who designed the Children's Room with Lee Skolnick.
 - Aug 19: Gallery opening from 3:00-5:00 pm of artists Barbara Borsack and Teresa Lawler.
 - Aug 19: 5:15 pm, interview of Reese Witherspoon in Baldwin Room.
 - Aug 21: Eclipse. The Library purchased 150 glasses. At 9:00 am, 75 numbers will be given to adults and 75 numbers will be given to people 18 years old and under. In order to receive a number, all must be present. At 1:00 pm, the glasses will be distributed to those who have a number. It is hoped that the glasses can be shared.
 - Aug 24: re-enactment of the Suffrage March will occur down Main Street ending at the Library with speakers and refreshments at 2:30.
 - Aug 28: 7-9 pm, the League of Women Voters, GGG and the Library will co-sponsor the East Hampton Town Board Democratic Primary debate.
- Budget vote. September 16, 2017. The overall budget increase for the Library is \$104,000 this year. This amount is less than other libraries due to successful fundraising. Income from Authors Night is 10% of operating budget. Absentee ballots can be obtained from District clerk. It is important to remind voters to vote especially voters from Wainscott since only a few people cast a vote from this district.

A motion to adjourn at 5:05 was made by Brooke Goren and seconded by Jenny Mulligan—passed.

The next meeting is September 15, 2017 at 4:00.

Submitted by Ellen Collins