

2017, July 21, REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 PM AT THE LIBRARY.

The President of the Board, Sheila Rogers, called the meeting to order at 4:05 pm. Present: Akkad, Collins B, Collins E, Chapman, Davison, Deichert, Druker, Fabiszak, Ferrin, Mulligan, Rae, Rogers, Ross, Schaeffer, Talmage and Walter.

Absent: Arandia, Dreher, Egen, Furlaud, Goren, Parker and Soriano

A motion to approve the June minutes was made by Patti Ferrin and seconded by Debbie Walter—passed.

Treasurer’s Report: Jenny Mulligan gave the financial report. The amount of IMO (In Memory Of) is greater than that of last year. According to Dennis, the Library can anticipate income from the Melissa Morgan account in November. A motion to accept the draft management report was made by Ann Chapman and seconded by Susan Akkad—passed. Jenny reported that the accounts from the 2nd quarter of the year all reconciled (Bridgehampton National Bank-\$11,234.04; LI Collection-\$28,486.90; Building Maintenance Fund-\$58,258.53). A motion to accept the disbursements was made by Jenny Mulligan and seconded by Sara Davison—passed.

	<u>YTD as of 6/30/2017</u>
Total Operating Revenue	\$ 2,010,753
Total Operating Expenses	\$ 1,178,118
Operating Surplus	\$ 832,635
Net Transfers	\$ 0
Net Surplus	\$ 832,635
Operating Disbursements	\$ 243,803.85
Other Disbursements	\$ 2,550.00
Total Disbursements	\$ 246,353.85

President’s Report: Authors Night. Sheila Rogers updated the Board that the author that required additional security would in fact attend Authors Night. Two additional security guards have been hired. The author agreed to not use any social media about the event prior to Authors Night. Many tickets have been sold. There are over 20 parties planned with some new ones recently added. Board members were requested to attend the event to help welcome the authors. Dennis reported that the tent company is looking to install fans on the poles in the tents. Five hundred hand fans with a book image have been ordered. One thousand bags from Saunders have been received. The committee will meet again on August 5, 2017.

Tom Twomey Series: Chip Rae reported that the Tom Twomey series “Leading Winemakers of the East End” had approximately 100 people in attendance. After the talk, the courtyard was used; each vineyard had a table with samples and the winemakers interacted with the audience. Chip noted that he sent out 30 personalized emails to friends about the event. Ten of those people attended. Chip suggested that all Board members do this to further publicize the events. On August 17, 2017, Sara Davison will host the next presentation, “Saving Long Island’s Groundwater—Now is the Time!”. According to Sara, this presentation will also be interactive. Audience members will do a blind taste test of 3 different drinking waters.

Children's Fair: Diana Dayton Deichert reported that the Children's Fair has an excellent committee. Many donations have been received. The crafts will reflect the Pirate Theme. The committee will meet again on July 31, 2017.

Investment Committee: Jenny Mulligan stated that investments are doing well. More information will be given next month.

Book Sales: Debbie Walter informed the Board that over 1000 books been sold this year. Over \$800 was generated in the last 2 weeks. Many book donations have been received. The current amount earned is over the amount of what was earned last year. Books left over from Authors Night will also generate sales.

Director's Report: Dennis Fabiszak addressed the Board on the following topics:

- **Networking.** Dennis reported that the cables and jacks and other equipment were recently replaced and when doing so a setting was discovered that could be adjusted to triple the speed of the internet. Dennis would also like to extend the wifi further out to the parking lot. Many people take advantage of the wifi before and after Library hours.
- **Springs Library.** Dennis stated that Springs Library is housed in a building that was gifted to the Town with the provision that it house a Library. The Historical Society maintains an office in the building and runs the library with volunteers. The Library is open 9 hours per week. The Springs Library earns \$2000 from used book sales. Currently, the East Hampton Library provides phone, internet, computers and wifi equipment. At the recent meeting of the East Hampton Town Management, the condition of the Springs Library was discussed. The house is in disrepair and requires an assessment by the engineers about what to do with building. Some possibilities for East Hampton's Library further working with the Springs Library are: give a donation of \$2000 and take over the book sales; allow books put on hold to be sent to the Springs Library (but Springs Library would have to be open 5-6 days per week and be staffed by the Town).
- **Digitalization Projects.** According to Dennis, the last of the East Hampton Town documents have been scanned and are on the website. Many of these documents have never been available to the public before. Like the Digital Long Island collection, the text is searchable on the web. A press release will be sent. The East Hampton Press plans an article as does the East Hampton Star. Dennis added that over 20,000 documents have been scanned from Guild Hall. The Library did not receive the grant applied for to help defray the cost of staff scanning documents.
- **Sustainability Projects and Innovation.** Dennis reported that the Library has been investigating ways to be sustainable. These discussions go hand in hand with the Library's mission statement and Long Range Plan of working with partners as well as with East Hampton Town's goal of being energy sustainable by the year 2020. Currently, Dennis is discussing the use of TESLA roof tiles to generate energy. The roof tiles have not been produced yet but are designed to appear as regular roof tiles. Dennis would like the East Hampton Library to serve as a test site for the TESLA tiles with TESLA paying for the costs. The roof is big enough to generate more than enough energy for the Library which would save the Library \$55,000 per year. Extra energy could be sold back to PSEG or used to power other public buildings. In addition, the Library could be a place to go after a storm if the power is lost. In order for the roof tiles to be approved, TESLA would have to receive the necessary permits. The East Hampton Library could be a showcase of innovation and seen as a place to learn about innovation. Perhaps a new Innovation Fund could be created for innovative projects done by high school students.

The next meeting is August 18, 2017 at 4:00.

A motion to adjourn at 5:05 was made by Bruce Collins and seconded by Debbie Walter—passed.

Submitted by Ellen Collins