

2017, September 15, 2017 REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 PM AT THE LIBRARY.

The President of the Board, Sheila Rogers, called the meeting to order at 4:00 pm. Present: Arandia Collins B, Collins E, Chapman, Davison, Fabiszak, Ferrin, Mulligan, Parker, Rae, Rogers, Schaeffer, Soriano, Talmage and Walter.

Absent: Akkad, Deichert, Dreher, Druker (phone), Egen (phone), Goren, Furlaud and Ross (phone).

A motion to approve the August minutes was made by Gail Parker and seconded by José Arandia—passed.

Treasurer's Report: Jenny Mulligan gave the financial report. The revenue is up from what was budgeted and expenses are under; the Library is in good shape. In addition, the amount of IMOs (In Memory Of) is higher than what was budgeted. A motion to accept the draft management report was made by Debbie Walter and seconded by Gail Parker—passed. Jenny Mulligan reviewed the disbursements. A motion to accept the disbursements was made by José Arandia and seconded by Sara Davison—passed.

YTD as of 8/31/2017

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|--------------------------|---------------|
| Total Operating Revenue | \$2,171,370 |
| Total Operating Expenses | \$1,347,853 |
| Operating Surplus | \$ 823,517 |
| Net Transfers | 0 |
| Net Surplus | \$ 823,517 |
| | |
| Operating Disbursements | \$ 172,997.13 |
| Other Disbursements | 0 |
| Total Disbursements | \$ 172,997.13 |

President's Report: Brick Garden Courtyard. Sheila reported that she met with Janet Ross, Ann Chapman and Jenny Mulligan to investigate installing a pergola in the courtyard that would alleviate the problem of the excessively hot temperature, which keeps many of our patrons from using it. After meeting, they concluded that a landscape architect would be needed because of the complexity of the area. Sheila reported that she met with landscape architect, Ed Hollander, for his assessment. He said he would contact the office of Robert A.M. Stern for the original plans so that he and his staff could make a recommendation. No costs have been discussed. Debbie Druker added that it is recommended that we install a glass door leading from the Barlow Reading Room so that the garden and courtyard are more visible and so that patrons know that the courtyard space can be used.

Art Shows. At the next meeting, Sheila recommended that the Board review the policy and costs for artists wanting to display art in the gallery.

Tom Twomey Series: Chip Rae reported that this year's average attendance at events is 57 people. The next event, "From Big House to Bad House—How Authenticity Lost its Way", will be held on Sept 21, 2017. The committee for Tom Twomey met and agreed that next year there would be 6 series offered instead of 8. Thursday night events would be reserved for the summer months and events held in spring and fall should be held on Saturdays. Twomey's mission was to have Board member involvement. The committee proposes that each Board member be responsible for sponsoring an event. The committee would like to invite Patti Ferrin and José Arandia to join. The next meeting of the committee is planned for October 26, 2017.

Investment Committee: Jenny Mulligan stated that investments are doing well. Fidelity is up 7.7%. A meeting with Atlantic Trust to review investment policy will be scheduled after the third quarter.

Book Sales: Debbie Walter informed the Board that in one week \$1,400 was earned. Many books left over from Authors Night have been sold. Gail Parker stated that large donations are being received.

Director's Report: Dennis Fabiszak addressed the Board on the following topics:

- Budget Vote. The budget vote is scheduled for September 16. Reminder emails were sent to people who have used the library and information was passed out at Parents' Night at the school. The library was not contacted by the East Hampton Star or the East Hampton Press for information about the budget. No one attended the Budget meeting held at the Library.
- Large Programs. Events such as the eclipse, Suffrage March re-enactment, Brooke Goren's book talk, a Magician performance and the political debate co-sponsored with GGG and League of Women Voters all attracted a large number of people. There was standing room only for the debate. Goren's book talk had 140 people in attendance. The Magician attracted 100 children and parents too. The Baldwin Room and gallery will not always be able to accommodate all events. Other areas in the library may have to be used.
- Board Meeting Date Changes. Dennis has conflicts with the dates in November and December. He proposed to move the November meeting to November 11 and the December meeting to December 22. On November 11, Dennis will review the accomplishments of 2017 and give information on what has been completed in the Long Range Plan. The motion to approve the changes to the dates of Board meetings was made by Bruce Collins and seconded by Jenny Mulligan—passed.
- Fire Sprinkler Event. Workmen were called to fix a leak in the sprinkler system and did not shut off a main water valve completely. Water damage affected 200 – 300 books. Dennis is working with the insurance company.

In a discussion about what programs other libraries offer their patrons (often at a cost), Dennis stated that East Hampton Library has strived to offer free programs to the public. Sheila added that the proceeds from Authors Night allow East Hampton Library to do so.

A motion to adjourn at 5:12 was made by Patti Ferrin and seconded by Jenny Mulligan—passed.

The next meeting is October 20, 2017 at 4:00.

Submitted by Ellen Collins