

2018, January 19, 2018 REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 PM AT THE LIBRARY.

The President of the Board, Sheila Rogers, called the meeting to order at 4:06 pm. Present: Collins B, Collins E, Chapman, Davison, Fabiszak, Ferrin, Goren, Mulligan, Rogers, Soriano , Talmage and Walter.

Absent: Akkad, Arandia, Deichert, Dreher, Egen (phone), Furlaud, Parker, Rae and Ross.

A motion to approve the minutes for December was made by Ann Chapman and seconded by Debbie Walter —passed.

Treasurer’s Report: Jenny Mulligan gave the financial report. The Library has a net surplus of \$97,111. Revenues increased \$201,000. Jenny noted that revenues increased because of the success of fundraising efforts. Expenses decreased \$19,916. The expense item that did increase is health care insurance costs for staff. The net surplus for the year of \$206,520 will be placed in contingency funds. A motion to accept the draft management report was made by Charlie Soriano and seconded by Sarah Davison—passed. Jenny also reviewed the disbursements. A motion to accept the disbursements was made by Ann Chapman and seconded by Patti Ferrin—passed.

YTD as of 12/31/2017

Total Operating Revenue	\$ 2,540,740
Total Operating Expenses	2,420,220
Operating Surplus	120,520
Net Transfers	86,000
Net Surplus	206,520
Operating Disbursements	\$ 270,786.84
Other Disbursements	350.00
Total Disbursements	\$271,136.84

President’s Report: Melissa Morgan. Sheila Rogers reported that the Melissa Morgan house sold for \$5 million. When the estate is settled, the Library will receive 1/5 of the estate - \$1,000,000 from the sale of the house, which was sold for \$5 million and \$600,000, which has already been received, from her cash and the sale of securities.

Courtyard. Sample of colors for the shade sail to be installed in the courtyard have been received. The sail will be in place from May to October. The company will install posts close to the building for the sails and be responsible for putting up and taking down sails. It is hoped that the company will store the sail during the winter season. By installing the sail, the Library will be able to utilize the courtyard more. Finding more space for Library activities is one item on the Long Range Plan.

Tom Twomey Series: Brooke Goren reported on the current plans for Tom Twomey Lecture Series 2018. Some events are awaiting confirmations from the speakers. The plans to date are:

Saturday, May 12: Jim Rutenberg, NYT Media columnist (Keri); Friday, June 22: Byron Wien, Strategist, Blackstone Group - Life Lessons & Economic Outlook - Interviewer Ron Baron (Patti); Saturday, July 7: Big Ideas for Small Gardens - Lecture by Charlotte Frieze @ 9:30 am , Book signing 10:30 am, Tour 11 am – 1 pm - Garden Coordinator Mark Shryver (Brooke & Sara); Friday, July 20: East End Craft Breweries - Roundtable & Reception Montauk Brew Co. – Vaughan Cutillo (José Arandia & Charlie Collins) 6 pm program, 7 pm reception; Friday, August 17, Howard Schultz, CEO Starbucks -

Interviewer Andrew Ross Sorkin (Patti); Saturday, September 15: Alfonso Ossorio and his Legendary Creeks Estate – Lecture by Mike Solomon (Sheila); October (either Saturday Oct 13, 20 or 27) Local History Lecture: Gardiners' Island.

Investment Committee: Jenny Mulligan reported that as of December 31, 2017, the total was \$6,892,853 which is up considerably. Most investments doing well. Some bonds were sold.

Book Sales: Debbie Walter stated that the book sale revenue is higher than in the past year. Because of dust and must that often accompany used book donations, Debbie requested that the Library purchase and install an air purifier in the room.

Director's Report: Dennis addressed the Board on the following topics.

- NY State Budget. The Governor released the NY State Budget; aid to Libraries has been decreased from \$96 million to \$91 million; construction aid was reduced from \$24 million to \$14 million. Suffolk County Libraries and SCLS will lose \$900,000.
- New LIC position: Andrea Meyer has been working part time in the LIC and part time as reference librarian. She is responsible for doing the majority of the digitalization of materials. Dennis would like to promote Andrea Meyer with a raise and have her work full time in the LIC as a Digital Archivist beginning February 5. A press release is planned announcing that the Library has a Digital Archivist on staff and that information that was previously unavailable to the clients is now accessible digitally. A part time Reference Librarian will need to be hired.
- New "Literacy" budget line item. Approximately 90% of the budget for adult programs has been used to provide ESL language courses and citizenship programs. Dennis would like to create a new line in the budget for this year that would move between \$15,000-\$18,000 from the contingency fund to finance these Spanish "Literacy" programs as well as teaching Spanish to English-speaking grade school children. By having a separate "Literacy" budget, the adult programs will have a budget that will allow program offerings to adults to be expanded creatively and include programs aimed at 20-40 year olds. A resolution to approve the creation of the new "Literacy" budget line item was made by Patti Ferrin and seconded by Jenny Mulligan—passed.
- Lighting Project. With the goal of reducing energy needs, Dennis had a review of the fixtures that need to be replaced and/or fitted with LED bulbs. More information will be available about the project by the March Board meeting.
- Long Range Plan. Some of the items accomplished in 2017 or planned for 2018 from the plan include: Tours of Library given; Library Sign up promotion planned with flyers sent home or information sent electronically to local school students; Meet with various community groups, Job Fair planned for February, HS faculty meeting held at the Library with the result of more teachers partnering with the Library for projects and activities; Parenting Class to be held in February. In addition, the Library is taking advantage of borrowing items from SCLS for special activities such as 3D printer, virtual reality gear and carnival popcorn maker for National Popcorn day. As a way to connect with other local Boards, East Hampton Library Calendars have been sent to organizations such as LVIS, EH Town and Village offices and area schools.

A motion to adjourn at 5:06 was made by Jenny Mulligan and seconded by Debbie Walter—passed.

The next meeting is March 16, 2018 at 4:00.

Submitted by Ellen Collins