

June 15, 2018 REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 PM AT THE LIBRARY.

The President of the Board, Sheila Rogers, called the Regular meeting of the Board of Managers to order at 4:05 pm. Present: Akkad, Collins B, Collins E, Chapman Davison, Deichert, Fabiszczak, Gilbert, Goren, Mulligan, Parker, Rogers, Ross, Talmage and Walter.

Absent: Arandia, Druker, Egen (phone), Ferrin, Furlaud, Rae, Schaeffer and Soriano.

A motion to approve the minutes for May was made by Sarah Davison and seconded by Debbie Walter —passed.

Treasurer's Report: Jenny Mulligan gave the financial report. The Library's year to date revenue is under budget and there are less expenses to date. A motion to approve the draft management report and disbursements was made by Brooke Goren and seconded by Rick Gilbert—passed.

YTD as of 05/31/2018

Total Operating Revenue	\$1,974,117
Total Operating Expenses	990,659
Operating Surplus	983,458
Net Transfers	0
Net Surplus	\$983,458
Operating Disbursements	\$232,341.52
Other Disbursements	9,081.00
Total Disbursements	\$241,422.52

President's Report: Oath of Office. Sheila Rogers issued the Oath of Office to the Board.

Conflict of Interest. Board members signed the Conflict of Interest document. Amber Talmage will serve as notary for the documents.

Audited Financials. Sheila reported that the auditors are happy with the accounting practices of the Library. According to Dennis Fabiszczak, the Library has made changes to the practices and procedures in the best interest of the Library. A motion to accept the audited financial reports was made by Gail Parker and seconded by Jenny Mulligan—passed.

Technology Committee. A new Technology Committee has been formed and will be headed by Rick Gilbert. Dennis will be a member and Brooke Goren would like to join. The goal of the committee is to create technology programs which requires the creation of a Technology fund. Dennis and the Committee have discussed an aviation program as a way to encourage young people to explore careers in aviation. It is hoped to offer aviation classes for High School credit in 2019. An idea is to install a flight simulator at the Library. According to Dennis, the flight simulator could be used as a way to barter with local pilots; pilots could use the simulator in exchange for helping in instruction. The question is where to hold the classes and to house the supplies.

Authors Night. Sheila reported that the Authors Night selection committee has been meeting to select authors and arrange dinners. It is hoped to have 96-100 authors. Dennis worked with Town Board and Fred Thiele to secure the 555 Montauk Highway property as the venue. Dennis added that because of the location, the Children's Fair could attract a larger audience. He encouraged all Board members to be in attendance to assist.

Tom Twomey Series: Brooke Goren reported that there has been record attendance for the first two programs. In addition, Facebook views of the program are high. Dennis has ordered extra chairs to accommodate bigger crowds. Brooke Goren created a flyer for July 7, 2018 Garden lecture followed by tours of local gardens.

Investment Committee: The business committee met at 3:00 pm on June 15, 2018 to discuss ways to use the Melissa Morgan funds.

Book Sales: Debbie Walter reported that many donations have been received. Because of need for room to store books, only books worth \$10 or more are selected for resale. Those books that are found to be worth less are donated to Better World. The Library receives 15% of the sales from Better World.

Directors Report:

- 2019 Draft Budget. Dennis presented the revised budget. The proposed tax budget will remain under the 2% tax cap. In the proposed budget, Dennis made most increases to the budget lines for programs. He would like to offer more music, computer and literacy programs. To fund the additional programs, funds from Atlantic Trust investments will be transferred. The adjusted Resolution for September 15, 2018 budget vote is as follows:

Resolved, that the proposed Library budget for the Year 2019 in the amount of \$ 2,785,052 with a proposed tax levy of \$1,904,000 is hereby approved; the Library Director is authorized to cause the requisite publications of the legal notice in line with a vote date of September 15, 2018 to be undertaken within those newspapers of general circulation within the school districts possessing the electorates entitled to vote upon the budget/tax levy proposition.

A motion to accept the resolution was made by Sarah Davison and seconded by Susan Akkad--passed

- Computer Lab. It is hoped to have the new computer lab up and running by July 1, 2018. Some computer classes can be run by library staff but others will require hiring outside instructors.
- Shade Sail Project. The posts have been installed. There has been a delay in receiving the sail material. Dennis has notified the Garden Club about the installation of the Shade Sail and the club will access any changes needed to be made to the plantings in the patio area.
- Staffing. Two new full time librarians have been hired. Since there are now three full time librarians, there can be more in-house programs.

A motion to adjourn at 5:10 was made by Ann Chapman and seconded by Diana Dayton Deichert —passed.

The next meeting is July 20, 2018 at 4:00.

Submitted by Ellen Collins