

April 26, 2019 REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 PM AT THE LIBRARY

The President of the Board, Sheila Rogers, began the meeting of the Board of Managers at 4:02 pm.

Present: Akkad, Arandia, Davison, Deichert, Druker (phone), Egen (phone), Ferrin, Fabiszak, Gilbert, Mulligan, Parker, Rae, Rogers, Ross (phone), Talmage, Thomas, Walter

Absent: Collins, Goren, Schaeffer, and Soriano

A motion to approve the minutes for December, 2018 and March, 2019 was made by Patti Ferrin and seconded by Jose Arandia – passed.

Treasurer's Report: Jenny Mulligan gave the financial report. She reported that the library received the Wainscott school taxes, which were sent late this year. Income is slightly below target, however, it will increase in the next few months when Authors Night receipts are realized. She noted that investment income was slightly higher than budget and exceeded the same period last year by more than \$6,000. Expenses were up slightly, however, it is too early in the year to reach any conclusions. It was noted that Ebook Expenses will be \$14,000 more than budgeted due to a large increase in usage. Disbursements for the month of March were reviewed and discussed. A motion to approve the draft management report and disbursements for March was made by Sara Davison and seconded by Jose Arandia.

YTD as of 3/31/2019

Total Operating Revenue	\$1,984,775
Total Operating Expenses	608,517
Operating Surplus	1,376,258
Net transfers	<u>0</u>
Net Surplus	\$1,376.258
Operating Disbursements	\$ 196,280
Other Disbursements	<u>8,340</u>
Total Disbursements	\$ 204,620

President's Report: Sheila Rogers discussed the articles in the East Hampton Star, Press Newspaper and Newsday regarding the Town board passing a resolution to allow the library to use the 555 Montauk Highway property again this year for Authors Night. Sara Davison reminded the board that despite the somewhat negative spin by the media, four of the five Town elected council members approved the permit in the face of a few Amagansett residents who are opposed to our using the property.

Sheila reported that Janet Ross, along with Gregory Long, is being awarded the Pillar of New York Award by the Preservation League. The League stated: "Ross and Long have had a long and fruitful relationship working together in support of one of New York's foremost cultural institutions — the New York Botanical Garden in the Bronx. Long served as president and CEO of that institution for nearly 30 years. Ross, following on the philanthropy and belief shared with her late husband, has supported the Garden for many years, both as a donor and board member. Her financial support and Long's vision have helped the Garden become one of the premier botanical gardens in the world."

Anne Thomas, former President of East Hampton LVIS, a guest at the meeting, was introduced by Chip Rae, as she will be nominated for membership in the Library Board of Managers.

Nominating Committee Report: Gail Parker reported for the Nominating Committee (Egen, Mulligan, Parker, Rogers, and Walter) regarding nominations for three new board members...Chris Corwin (class of 2021), James Pool (class of 2023, and Anne Thomas, class of 2021). The class of 2019 will become the class of 2023, and consist of: Davison, Deichert, Collins, Furlaud, Pool and Schaeffer. The Nominating Committee has also reviewed the slate of officers for a one-year term which will be: Rogers – Chair, Davison – President, Egen – Executive Vice President, 1<sup>st</sup> Vice President –

Walter, 2<sup>nd</sup> Vice President – Soriano, Treasurer, Mulligan, Assistant Treasurer – Ferrin, Recording Secretary – Collins, Corresponding Secretary – Parker. Voting for the nominations, class of 2023 and officers will take place at the May board meeting.

Sheila also reported on the follow-up to last month's discussion about the library's possible role in receiving funds on behalf of the Village of East Hampton and payment for their invoices, all related to their 100<sup>th</sup> anniversary. Our attorney has informed Dennis that it would be illegal for the library to act as their fund raising mechanism and so they will seek other means of accepting donations.

Scholarship Committee: Deb Walter reported that the committee has received 8 applications. The committee members are reviewing the applications (with name redacted to keep the decisions anonymous) and will be selecting the 5 award winners. Dennis will attend the Scholarship Night at the High School to present the scholarships. The Library will plan some kind of press release to celebrate the winners of the Melissa Morgan Memorial Scholarship and to advertise the details of this new scholarship.

Tom Twomey Series: Chip Rae reported on the final schedule which will begin in May and end in October. Judith Hope has provided additional funding this year to help pay for the refreshments. The board thanked Chip for doing a first rate job in organizing the entire program, and he thanked Keri Lamparter for designing the lovely brochure, and the committee members for their work in helping to put together an outstanding series.

Investment Committee: Jenny Mulligan reminded the board that there will be a review of our investments by Kishore Setty and company of CIBC at 3:00 pm on Friday, May 17<sup>th</sup> prior to the May board meeting. Everyone is encouraged to attend. She also mentioned that CIBC has inquired about a possible Authors Night sponsorship this year, which will be followed up by Dennis and Sheila.

Book Sales: Deb Walter reported that the book sales room is in good shape and they are waiting for some good donations so they can increase their income, which has lagged a bit thus far this year. She added a light note to the meeting by reading an amusing letter that had been found in one of the donated books. Dennis mentioned that there will be a shipment of books from Doyle Galleries so there should be quite of work for the committee in the next several weeks.

Director's Report: Dennis Fabiszak reported the Ebook usage for 2019 is up more than 40% over 2018. We are unsure why there has been such an increase. The HVAC equipment upgrade for the Children's Room and Baldwin Room is going well. New thermostats have been installed and the main control unit will take over the monitoring of all the equipment in the next week. The Library has partnered with the LVIS and Neighborhood house to scan their archives. Dennis has met with Becky Molinaro, East Hampton Village Administrator, to discuss plans to scan E.H. Village historic documents as well as to provide online access to current documents that the Village has already scanned. The East Hampton Garden Club will be holding the 2020 Flower Show in the Library the 3<sup>rd</sup> week of June. The Montauk Observatory is partnering with the Library as a site to hold their lectures. The first lecture will be held in July. We are hopeful that this will turn into a year round lecture series. Rick Gilbert will be helping with this partnership. The Library has sent an additional 29,000 pages of the East Hampton Start to the NY Historic Newspaper database. 6,500 of these pages were manually scanned by Scott Raynor and Hunter King. 19,500 of the pages were born digital documents that Dennis has converted into the proper format. Dennis mentioned that staff members Scott, Hunter, Tina and Andrea have done a tremendous amount of digitization in the past year.

A motion to adjourn at 5: 10 was made by Patti Ferrin and seconded by Jenny Mulligan—passed. The next meeting is May 17, 2019 at 4:00.

Submitted by Sheila Rogers

