

September 20, 2019 REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 PM AT THE LIBRARY.

Sheila Rogers called the meeting to order at 4:01 pm.

Present: Arandia, Collins, Corwin, Davison, Fabiszak, Mulligan, Parker, Pool, Rogers, Schaeffer, Soriano, Talmage, Thomas and Walter.

Absent: Akkad, Deichert, Dreher, Druker, Egen (phone), Ferrin, Furlaud, Gilbert, Goren, Rae and Ross.

A motion to approve the minutes for the September meeting was made by Jenny Mulligan and seconded by Sara Davison—passed.

Treasurer’s Report: Jenny Mulligan gave the financial report. Compared to what was budgeted for the year, revenue is over \$90,171. This is largely due to Authors Night revenue and investment income. Expenses are over what was budgeted for the year by \$14,843. Dennis Fabiszak explained that increased use of ebooks has affected expenses; the amount budgeted for ebooks has been adjusted for next year’s budget. According to Dennis, the Children’s Fair is generating less income than in the past. Previous Children’s Fair committee members solicited more sponsorships and donations to offset the expenditures for the Fair. Next year’s budget will more accurately reflect the income generated from Authors Night. As a way to cut costs for Authors Night and the Children’s Fair, this year, Dennis purchased the linens instead of renting linens. The cost of purchasing the linens along with the laundry costs was \$900 less expensive. Next year, the savings will be higher. Dennis explained that the only disadvantage is that the laundered linens are returned not separated by size. His solution is to buy a scale to weigh the linens. Sheila Rogers asked that it be stated that Dennis never ceases to be amazing. Jenny Mulligan noted that investment management costs will increase as more funds are moved into investments. A motion to approve the draft management report and disbursements was made by Debbie Walter and seconded by Charlie Soriano—passed.

YTD as of 8/31/2019

Total Operating Revenue	\$2,473,854
Total Operating Expenses	1,868,906
Operating Surplus	604,948
Net Transfers	0
Net Surplus	\$604,948
Operating Disbursements	\$310,842.63
Other Disbursements	10,079.98
Total Disbursements	\$320,922.61

Chairperson Report: Sheila Rogers initiated a trip to the Long Island Collection (LIC). The Board went to the Long Island Collection to bid farewell to Gina Piastuck. Gina was thanked for her 10 years of service at the Library and for her contributions to the Long Island Collection. Under her leadership, the LIC has grown considerably.

President Report:

- a. New Committee Structure and composition. Sara Davison reported that she is reviewing and refining the Board Committees and memberships of the committees. She asked that the Board members review the committee memberships listed. It was suggested that the Children’s Fair committee membership be expanded.

Long Island Collection Reception. Sara informed the Board that she is planning a Long Island Collection Reception to be held on Saturday, November 16, 2019 at 5:00 pm to celebrate the acquisition of new items. It is proposed to invite the Board members and donors of the past and present. It was recommended that people that sponsored Authors Night

dinner parties be included as well as the homeowners who offered their houses for tour for the previous Tom Twomey event of Living Well in Small Spaces.

Children's Garden. Gail Parker consulted with gardening gurus and Marder's about the Children's Garden which is overgrown and in need of care. According to Gail, Marder's was the company that planted the garden originally. She requested that Marder's give her a plan that could be undertaken in three phases. The first phase is to clear out and move plants before the winter. Phase two is spring plantings. Phase three would be to add statuaries and embellishments. When the plan is received, Gail will share with the Building and Grounds committee and send a report to the Board. Information about the revitalization of the garden will be shared with the Netto family who donated funds for the construction of the garden. Jenny Mulligan and José Arandia said that they would be willing to volunteer.

Children's Fair. Dennis Fabiszak stated that the Children's Fair committee needs to be expanded.

Tom Twomey Series: Sara Davison reported that the last event "Talk and Tour, Living Better in Small Spaces" held on Saturday, August 24, 2019 was a big success. The next event on Saturday September 28, 2019 is "All About Oysters", a panel discussion with three experts: John Aldred, Barley Dunne and Pete Malinowski. After the talk, there will be oysters on the half shell and Montauk Brewery beer to sample.

Investment Committee: Jenny Mulligan stated that investments are doing well; Fidelity is up 13.4%. Sheila Rogers suggested that CIBC be invited to address the Board and give predictions about the future of the Library's investments.

Book Sales: Debbie Walter informed the Board that sales were up last month due to books from Authors Night. Debbie and Gail Parker have found treasures among the books donated. Debbie shared a mini play that was tucked in a donated book.

Directors Report: Dennis Fabiszak addressed the Board on the following topics:

- a. Budget Vote. The yearly Budget vote will be held on September 21, 2019 from 9:00 am to 5:00 pm. The recent editorial in the *East Hampton Star* gave an excellent endorsement of the Library. Dennis encouraged Board members to vote and to encourage others to vote, especially voters from Wainscott.
- b. Ebook Licensing Issues. According to Dennis, six major publishing houses are changing how libraries can purchase ebook licenses for new releases. As of November 1, it is proposed that only one digital license be sold for a book that is on the shelf. The Suffolk County Library system is considered to be one library. This new proposal makes books and other materials not equally accessible to all.
- c. Hamptons International Film Festival. The Library will host four days of virtual reality films. The films are free but a time has to be scheduled.
- d. Personnel. Dennis stated that all positions have been filled. Andrea Meyer will replace Gina Piastuck. Sheila Dunlop will begin working part time in September and will no longer be the Head of the Circulation Department; Emmie Greene will take over that position. Dennis also said that he and Amber Talmage were hosting an end of summer dinner for the staff immediately after the Board meeting.
- e. Haunted Library. The Haunted Library is the 3rd largest event that the Library sponsors. It was very successful last year and allows people to experience the library in a completely different way. There are many Young Adult volunteers, along with Library staff and members of the community. It will be held on October 26, 2019 from 6:00-9:00 pm. Board members are encouraged to attend or can volunteer to be a part of the Haunted House.

Dennis stated that the Library's youtube page features a film from the 1938 hurricane.

A motion to adjourn at 5:08 was made by Anne Thomas and seconded by Jenny Mulligan —passed.

The next meeting is October 16, 2019 at 4:00 pm.

Submitted by Ellen Collins