

April 15, 2022 REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD VIRTUALLY AT 4:00 PM

Sheila Rogers called the meeting to order at 4:00 PM.

Present: Akkad, Collins, Corwin, Davison, Deichert, Druker, Fabiszak (Executive Director), Ferrin, French (Business Operations and Human Resource Officer), Parker, Pool, Rae, Rogers, Ross, Schaeffer, Thomas and Walter.

Absent: Arandia, Druker, Egen, Gilbert, Goren, Lipper and Soriano.

A motion to approve the minutes for the March was made by Jim Pool and seconded by Diana Deichert —passed.

Chairperson’s Report:

- a. Guild Hall Renovation Project. Sheila met with Andrea Grover, director of Guild Hall. As a private East Hampton citizen, Sheila wrote a letter to the Village in favor of the Zoning Board approval for Guild Hall renovations. Sheila stressed that it is important to support other nonprofit organizations in town. Dennis added that during the renovation, some Guild Hall staff will be in the Library to scan Guild Hall items for the Library’s Digital archive.
- b. Nominating Committee. The committee (Corwin, Druker, Ferrin, Goren, Rogers, Ross and Walter) has put forth three candidates to fill three of the four open spots for Board membership. The candidates are Laura Molinari, Denise Shaw and Linda Willet. At the May board meeting, voting will occur to approve the new candidates, the class of 2022 (Arandia, Gilbert, Parker and Walter) and the returning officers.

President’s Report:

- a. Tom Twomey Series. Sara Davison asked the Board about interest in creating some more Tom Twomey lectures for the season. Sara recommended a lecture on plastics by a retired professor. Gail Parker recommended holding an outside event such as the previously successful small house tour and tour of small gardens. The topic of Dark Skies was proposed. Janet Ross, Anne Thomas and Sheila Rogers volunteered to help with the Series.

Treasurer’s Report: Jim Pool gave the financial reports. During the month of March, there were high expenses due to three payroll periods as well as the once a year payments to the pension plan and Overdrive. There is a net operating surplus of \$49,898. A motion to approve the draft management report and disbursements for March was made by Diana Deichert and seconded by Debbie Walter—passed.

YTD as of 3/31/2022

Total Operating Revenue	\$2,196,587
Total Operating Expenses	928,573
Operating Surplus	\$1,733,014
Net Transfers	465,000
Net Surplus	\$2,198,014
Operating Disbursements	\$ 513,885.09
Other Disbursements	46,511.26
Total Disbursements	\$ 560,396.35

Book Sales: Debbie Walter reported that clean donations are needed. On ebay, Steve Spataro has already sold items for approximately \$6,000 thus far and has a goal to earn \$10,000 by July. Gail Parker stated a donation is ready for pick-up at St Luke’s. Dennis added that a van of books will be arriving from Doyle Galleries.

Director’s Report: Dennis Fabiszak addressed the Board on the following topics:

- a. Personnel Report. Dennis reported that Deja Rebecca Giles was been hired as a part time scanner for the Long Island Collection. Rosa Perez resigned from her part time page position and Nancy Chuya retired from her full time position as clerk in technical services. In addition, on April 8, Betty Bushong officially retired. Sofia Garcia is being trained to help Sophie French. A motion was made by Ellen Collins and seconded by Jim Pool to approve the appointment of Deja Giles and accept the resignations of Rosa Perez and Nancy Chuya—passed.
- b. Edwards Lane Repair. The oil and stone have been laid. Since it is a shared roadway, funds to defray the costs in the amount of \$10,500 have been given or pledged from the East Hampton Star and neighbors. The share that the Library will owe should be \$2,000-\$3,000. The sick elm trees on the Edwards Lane property were examined by Silas Marder. He recommended pruning the trees and trying some treatment on the trees before cutting them down. One of the elm trees has branches in the wires; Sheila Rogers recommended that PSE&G be called to take care of the pruning.
- c. Authors Night/Free Children’s Fair. The Village has given approval for all permits submitted. The tent, generators, fans and carnival games have been booked. Costs are considerably higher than the last event. The banners to advertise Authors Night and the Children’s Fair are being designed.
- d. Programming. Scott Raynor in the IT department has reconfigured the camera and microphone in the Baldwin room to now allow programs to be broadcast live or uploaded to the Library’s youtube channel.
- e. Children’s Courtyard. Chip Rae reported that the soaker hoses have been installed and pachysandra has been planted. He recommended a professional gardener be hired to create seasonal pots of flowers to liven up the area. By having pachysandra and garden pots, there will be very little garden maintenance. Chip estimated that it would be approximately \$4,000/year for the pots. Jim Pool will reach out to another gardener for a quote. Dennis is researching some furniture for the children’s area of the garden.

Dennis explained that New York State extended the hybrid meeting rules until June 8. The Library’s last hybrid meeting will be held in May. Beginning in June, 13 Board members will need to be in attendance for quorum.

CIBC asked to be one of the sponsors for Authors Night and has offered to give a report on investments. It was decided to have a CIBC presentation from 3:00-4:00 pm before the June Board meeting.

July 19 is the 125th anniversary of when the East Hampton Library first opened. Dennis would like to commemorate the event with an adult program and a program for children. Diana Deichert agreed to help.

The scholarship committee will meet soon.

A motion to adjourn at 5:03 pm was made by Chris Corwin and seconded by Chip Rae —passed.

The next meeting is May 20, 2022 at 4:00 pm

Submitted by Ellen Collins