

August 19, 2022 REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 PM.

Sheila Rogers called the meeting to order at 4:01 PM.

Present: Akkad (zoom), Arandia, Collins, Corwin, Deichert, Druker, Fabiszak (Executive Director), French (Business Operations and Human Resource Officer), Gilbert, Lipper, Molinari, Parker, Rae, Rogers, Ross (zoom), Schaeffer, Shaw, Thomas, Walter and Willet.

Absent: Egen, Ferrin, Goren, Davison, Pool and Soriano.

A motion to approve the minutes for the July meeting was made by José Arandia and seconded by Rick Gilbert —passed.

Chairperson’s Report:

- a. Authors Night. Sheila Rogers shared thank you notes, letters and emails with rave reviews from authors and attendees at Authors Night. There were 1700-2000 people under the tent for the cocktail hour. According to Dennis Fabiszak, 50 to 60 tickets to the cocktail hour were sold at the library on the day of the event and 200 tickets were sold at the tent. Over 400 people attended dinners held at 24 homes. For the first time, there were two different prices for dinners, depending on the author in attendance. This strategy proved to be profitable. Dennis added that 60% more books were sold than in 2019. The amount earned will be in the range of \$410,000 - \$425,000. The Herrick Park location, ease of parking, food offerings, speedy check-out line, excellent volunteers, dedicated staff and Board members as well as beautiful weather all contributed to a successful weekend. Mayor Larsen stated that Authors Night and the Children’s Fair were the best events to be held in Herrick Park. Sheila added that some dinner hosts and authors already have expressed interest in being involved in Authors Night 2023. Thanks were given to Sheila, Dennis, EH Library staff, the Board and the Authors Night committee for all their hard work. The profits will allow the EH Library to continue to run excellent programs for the community.

President’s Report:

- a. Tom Twomey Series. Dennis reported that Sara Davison would like to hold a Tom Twomey committee meeting on September 17. Dennis has spoken to Terry Wallace at the Gardiner Mill museum about a lecture for next year in late spring or early summer. The topic will be local historical art along with a tour of the museum.

Treasurer’s Report: Rick Gilbert gave the financial reports. Rick reported that revenue is up compared to the budget and expenses have been kept under control. He added that this year \$100,000 less has been transferred from the contingency fund.

A motion to approve the draft management report and disbursements for July was made by Chip Rae and seconded by Gail Parker—passed.

YTD as of 6/30/2022

Total Operating Revenue	\$2,484,171
Total Operating Expenses	1,824,874
Operating Surplus	695,297
Net Transfers	465,000
Net Surplus	\$1,124,297
Operating Disbursements	\$ 209,411.64
Other Disbursements	1,733.24
Total Disbursements	\$ 211,144.88

Book Sales: Debbie Walter shared a letter from a grandparent to a grandson found in a book. Gail Parker stated that Debbie Walter did the yeoman's work during the month of July.

Reel Video Project: LTV Archive: Anne Thomas said that the Reel Video Project committee will reconvene on September 17, 2022 at 2:00. There is a signed agreement with LTV and already \$40,000 has been dedicated for the project. What is needed now is a goal budget so that more funds can be raised. A new librarian will have to be hired to do the organization and cataloguing of films.

Long Range Planning Committee: Brooke Goren will chair the committee. The committee plans to meet on September 17, 2022 after the Reel Video Project committee meeting. For input, Brooke would like to include as many library staff as possible at the meeting. Dennis added that the NYS Board of Regents recently released its long range plan for libraries which will be a helpful resource.

Director's Report: Dennis Fabiszak addressed the Board on the following topics:

- a. Personnel Report. Moriah Moore has been hired as a full time librarian in the Long Island Collection (LIC). Adea Kastrati has been hired as a part-time scanning assistant. Samantha Totten was hired as a part-time assistant librarian in the Children's Department. Giulia Laraia was hired as a full-time librarian in the Children's Department. A motion was made by Amy Schaeffer and seconded by Anne Thomas to accept the hiring of Moriah Moore, Adea Kastrati, Samantha Totten and Giulia Laraia—passed.
- b. Summer Events. The Children's Fair was very successful and well attended. This free event is an excellent advertisement for the Library. Kyle Fichtner in the Young Adult Department arranged for 2 shifts of student volunteers. Very few craft supplies were left over and there was no food or drink left at the end of the event. Over 105 gallons of water were consumed, as were 300 hundred grilled cheese (cut into quarters), 600 ice creams, 500 peanut butter sandwiches, 45 pounds of popcorn, 500 apples and 16 pizzas. Over \$800 was collected in donation boxes. Four separate live shows by local performers were held. Ms Lori and Keith the fire juggler were very popular. Dennis set up chairs and benches for the shows and near the blow up rides. Children's books were for sale at the Fair. The proceeds for the sale are split between the author and the Library.
- c. Summer Patrons. There are many summer patrons that use the library as office space. Unfortunately, some patrons are not considerate of other patrons using the library. Susan Akkad suggested that general rules be posted.
- d. Budget vote. The vote is September 17, 2022. Absentee ballots are available from school district clerks. Because the turnout from the Wainscott district is historically low, the votes are very important.

The tree on Edwards Lane has not been cut down from PSE&G. Dennis will contact PSE &G again.

Dennis is still researching furniture options for the Children's garden. It is important to have pieces that won't pierce the rubber pavement which might require having some items custom made. Community service workers have attempted to keep the garden weeded.

Debbie Druker stated that the flower show held in the Baldwin Room was a big success.

A motion to adjourn at 4:55 pm was made by Chip Rae and seconded by Rick Gilbert—passed.

The next meeting is September 16, 2022 at 4:00 pm

Submitted by Ellen Collins

DRAFT