

January 20, 2023 REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 PM

Sheila Rogers called the meeting to order at 4:05 PM.

Present: Akkad, Collins, Corwin, Davison (zoom), Deichert (zoom), Fabiszak (Executive Director), Ferrin, French (Business Operations and Human Resource Officer), Goren, Molinari, Parker, Pool (zoom), Rae, Rogers (zoom), Shaw, Soriano, Thomas, Walter (zoom) and Willet.

Absent: Arandia, Druker, Egen, Lipper, Ross, and Schaeffer.

A motion to approve the minutes for the December meeting was made by Chip Rae and seconded by Anne Thomas — passed.

Chairperson's Report: Sheila shared information about the Library's successful fundraising efforts of 2022. In addition to the \$150,000 collected for the Reel Video Archive Project, \$382,600 was raised. Last year, the amount raised was \$305,000. Sheila mentioned that dinner hosts sponsored 25 dinners for Authors Night; these dinners are vital to Authors Night and create a unique experience. The hosts need to be thanked for their contributions.

Treasurer's Report: Jim Pool gave the financial reports. Jim reported there were two payrolls during the month with one payroll doubled for staff bonuses. Revenue is up compared to the budget and expenses have been kept under control. Expenses to run the Library have increased because of the escalations in the cost of building materials and labor. Dennis hired a fish tank specialist to maintain the 200 gallon fresh water fish tank, the most visited site in the Library.

A motion to approve the draft management report and disbursements for December was made by Charlie Soriano and seconded by Patti Ferrin—passed.

YTD as of 12/31/2022

Total Operating Revenue	\$ 2,910,414
Total Operating Expenses	3,208,454
Operating Surplus	-\$298,040
Net Transfers	465,000
Net Surplus	\$ 157,960
Operating Disbursements	\$ 279,856.69
Other Disbursements	.20
Total Disbursements	\$ 279,856.89

Long Range Plan: Brooke Goren was thanked for her excellent job in chairing the Long Range Plan committee. Dennis shared the updated document of the plan for the Board to review. After review, the Long Range Plan will be posted on the website and sent to Suffolk County Library System (SCLS) and then to NY State. Population information noting that the year-round population grew by nearly 30% since the Library addition was planned in 2005 appears in the "Community" section of the document. In the future, Library patrons will receive a copy of the plan in an email blast. The staff and Board will work on achieving these goals listed in the Long Range Plan.

Reel Video Archive Project: Anne Thomas reported that \$150,000 initial fundraising goal has been achieved. Brooke Goren is applying for a New York State Humanities Council grant for \$10,000. Many community organizations, such as the Film Festival, Guild Hall and others have expressed interest in participating and including videos from their institutions. To allow for these, Anne stated that more operational funds might need to be raised above the \$150,000. It was suggested that the organizations submitting videos for digitalization do the cataloguing before submission. Dennis Fabiszak added that the first 600 DVDs have been received from LTV. Standby.org and are now being catalogued. He hopes that 2000 DVDs will be catalogued and posted online before Memorial Day. After that, an official launch will occur which could help with future fundraising efforts. Anne added that there are endowment possibilities and pledges that need to be followed up on.

Book Sales: Gail Parker stated that the total earned in 2022 was \$77,264 which was slightly more than 2021's earnings of \$76,268. Donations are needed and Gail suggested advertising on Facebook. Rick Gilbert has more books to donate from New York City.

Village Mystery/Crime/Thriller Festival: Ellen Collins reported on the inaugural Hamptons Mystery and Crime Festival to be held in East Hampton Village April 13-16. The event will feature thriller and mystery authors as well as true crime panelists, podcasters, journalists and legal experts and is designed to create an event to bring people into the village and incorporate all members of the community. Bestselling authors such as A.J. Finn, Michael Connelly and Anthony Horowitz will be participating. The East Hampton Library will create an escape room and provide space for authors' panels. There will be an opening cocktail party at the Maidstone Club and author dinners will be held in restaurants. Sponsors are needed and any money raised would go to Herrick Park restoration. Since some corporate sponsors might prefer to fund another project, Dennis has recommended to Carrie Doyle, the chairperson of the project, to have \$10,000 directed to the Library to fund a writing program to help students write college applications. Ellen suggested to the Board might want to volunteer to be literary handlers (help with the authors).

Director's Report: Dennis Fabiszak addressed the Board on the following topics:

- a. Personnel Report. Rudy Hartmann resigned as part time archivist in the LIC. A motion was made by Brooke Goren and seconded by Chip Rae to accept the resignation of Rudy Hartmann—passed.
- b. ABC Mouse. ABC Mouse is a learning platform for children age 2-8 years old and includes games, educational content and over 2000 books. The Library used to offer ABC Mouse to patrons to use in the Library. Now thanks to a SCLS contract, the Library can pay \$795 and anyone with a library card can use the program at home. A normal subscription costs \$100/year per household. The East Hampton Library is the only library east of the canal to offer this service. The Library will announce the new program.
- c. Museum Passes. The Library will offer museum passes to local museums such as South Fork Natural History Museum, Children's Museum of the East End (CMEE), Longhouse Reserve and the Parrish Art Museum. An app, Museum Key, will allow patrons to print out/receive the code for a free museum pass. There are a limited number of passes offered per day.
- d. Main Street/Buell Lane Intersection. NY State will not be making any changes to the intersection. The only changes to the intersection will be additional signage and new paint in the roadway.

Gail Parker suggested that all scholarship applicants be required to type their applications.

A motion to adjourn at 4:50 pm was made by Brooke Goren and seconded by Anne Thomas —passed.

The next meeting is March 17, 2023 at 4:00 pm

Submitted by Ellen Collins