

## Deaccession of Materials Policy

Approved 10/19/2018

Library materials that no longer fit the stated service roles of the library will be withdrawn from the collection. This may include materials that are damaged, include obsolete information, or are no longer used. Decisions will be based on the accepted professional practice and the professional judgment of the library director or designated staff. Items withdrawn from the collection will be disposed of in the following manner: by sale through the library's Amazon storefront, giving them away for free to library patrons, donating to other libraries or organizations and discarding into the trash.